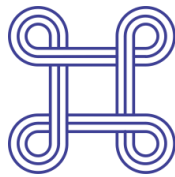


REPUBLIC OF MACEDONIA
PUBLIC ENTERPRISE FOR STATE ROADS

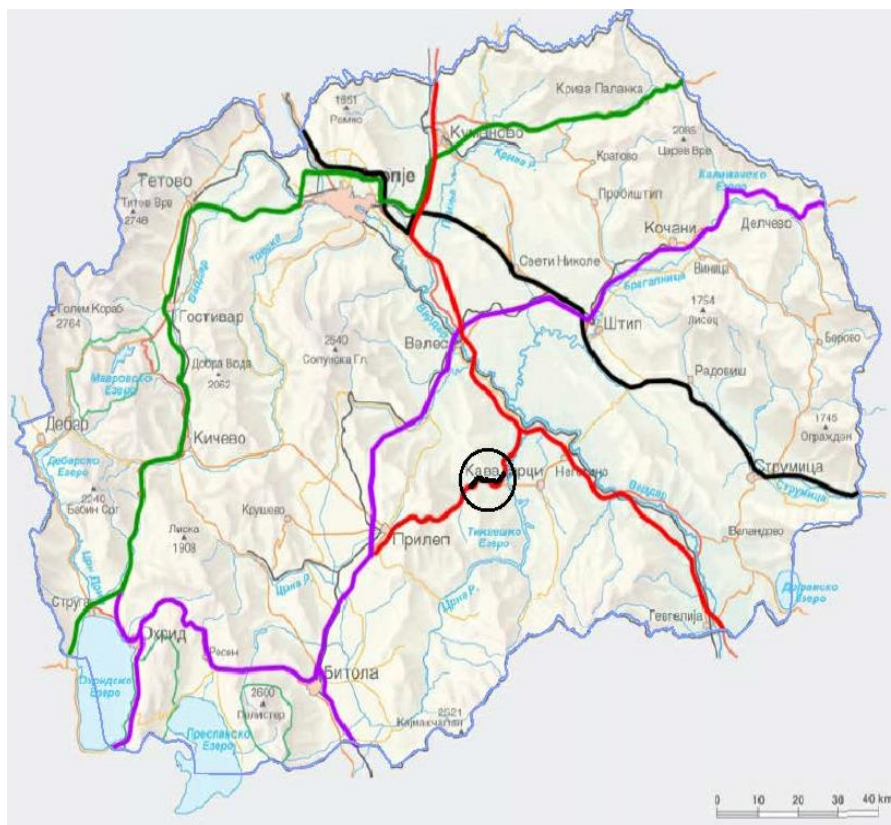


Project: CONSTRUCTION OF THE STATE ROAD A1, GRADSKO –
PRILEP

SECTION:

FROM BRIDGE OF THE RIVER RAEC TO INTERCHANGE DRENOVO

FINAL
STAKEHOLDER ENGAGEMENT PLAN (SEP)



May, 2014



PROSTOR doo

PLANNING, DESIGNING AND ENGINEERING COMPANY - KUMANOVO

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LIST OF ABBREVIATIONS

EBRD	European Bank for Reconstruction and Development
CM	Cadastral municipalities
MOEPP	Ministry of Environment and Physical Planning
MTC	Ministry of Transport and Communications
NGO	Non-Governmental Organization
OG	Official Gazette
PESR	Public Enterprise for State Roads
RAP	Resettlement Action Plan
RM	Republic of Macedonia
SEETO	South-East Europe Transport Observatory
SEP	Stakeholder Engagement Plan
SIA	Social Impact Assessment

1. Introduction

The Public Enterprise for State Roads (PESR) intends to construct a section of the A1 express road ‘Gradsko-Prilep’ between the River Raec Bridge and the Drenovo interchange (the ‘Project’). The road section forms part of the core national transportation network, part of the Pan-European Corridor X, branch Xd, part of the SEETO routes in the Republic of Macedonia and is categorized as national road - A1 – under Macedonian legislation.

The Project falls under the current National Transport Strategy (2007-2017) together with PESR’s Annual Program for the Construction, Reconstruction, Rehabilitation, Maintenance and Protection of the State Roads 2014. The Project is also on the Priority List of the pipeline of projects established by MTC for transportation sector.

This document presents the Stakeholder Engagement Plan (SEP) for the Project describing the planned stakeholder consultation activities and engagement process.

The Project has been developed by PESR within the Macedonian spatial planning and legislative requirements and those of the European Bank for Reconstruction and Development (EBRD). EBRD are considering provision of a loan to finance the Project.

2. Description of the Project

PESR is involved in the construction of state roads in the Republic of Macedonia (RM) to complete the national road network. At present, two major roads (Pan-European corridors) connect the country along the north-south axis (Corridor X) and east-west (Corridor VIII). The RM national strategy and PESR objectives include the development of a secondary road axis; this will include the construction of roads to link the cities of Veles (Gradsko) - Prilep and Bitola, in the first place, with further connections to the cities of Shtip and Kochani.

The general location of the River Raec Bridge to Drenovo interchange road section is illustrated below (see Figure 1). The detailed Project location is provided in Figure 2.

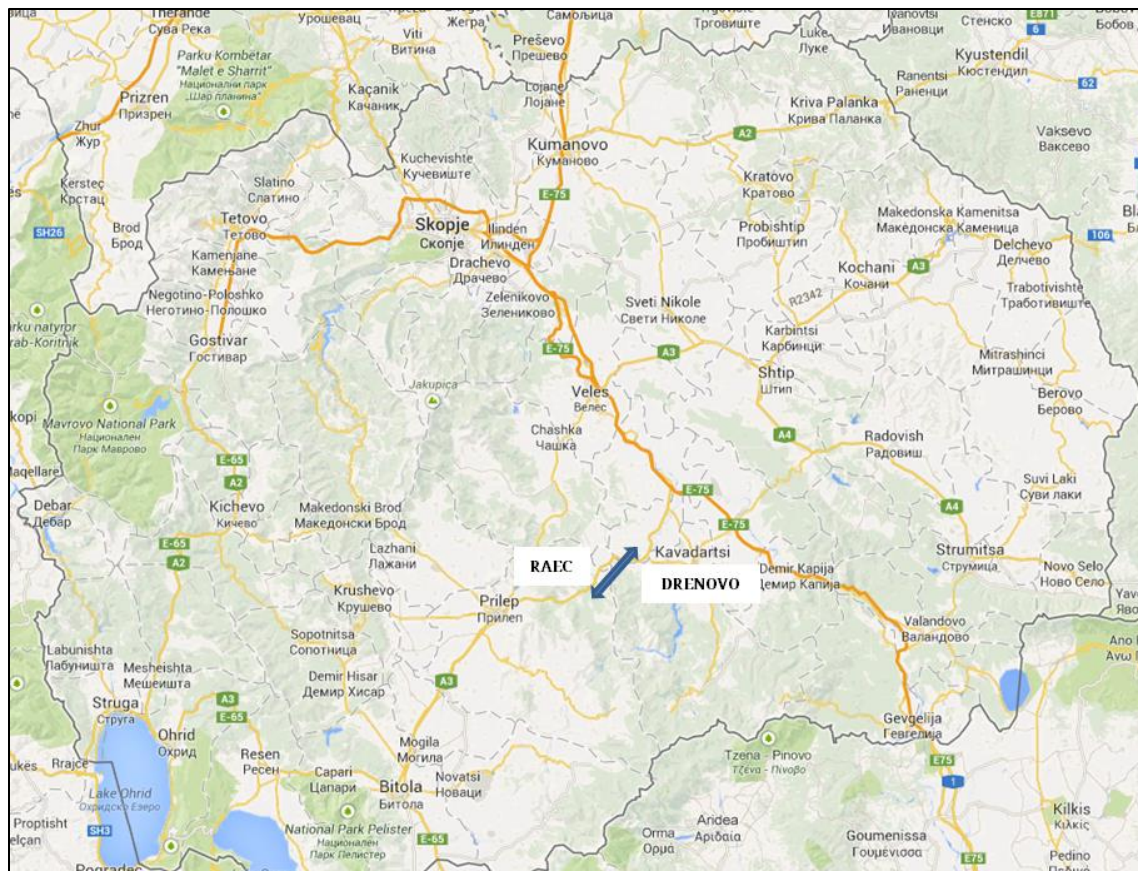


Figure 1: Location of the Project

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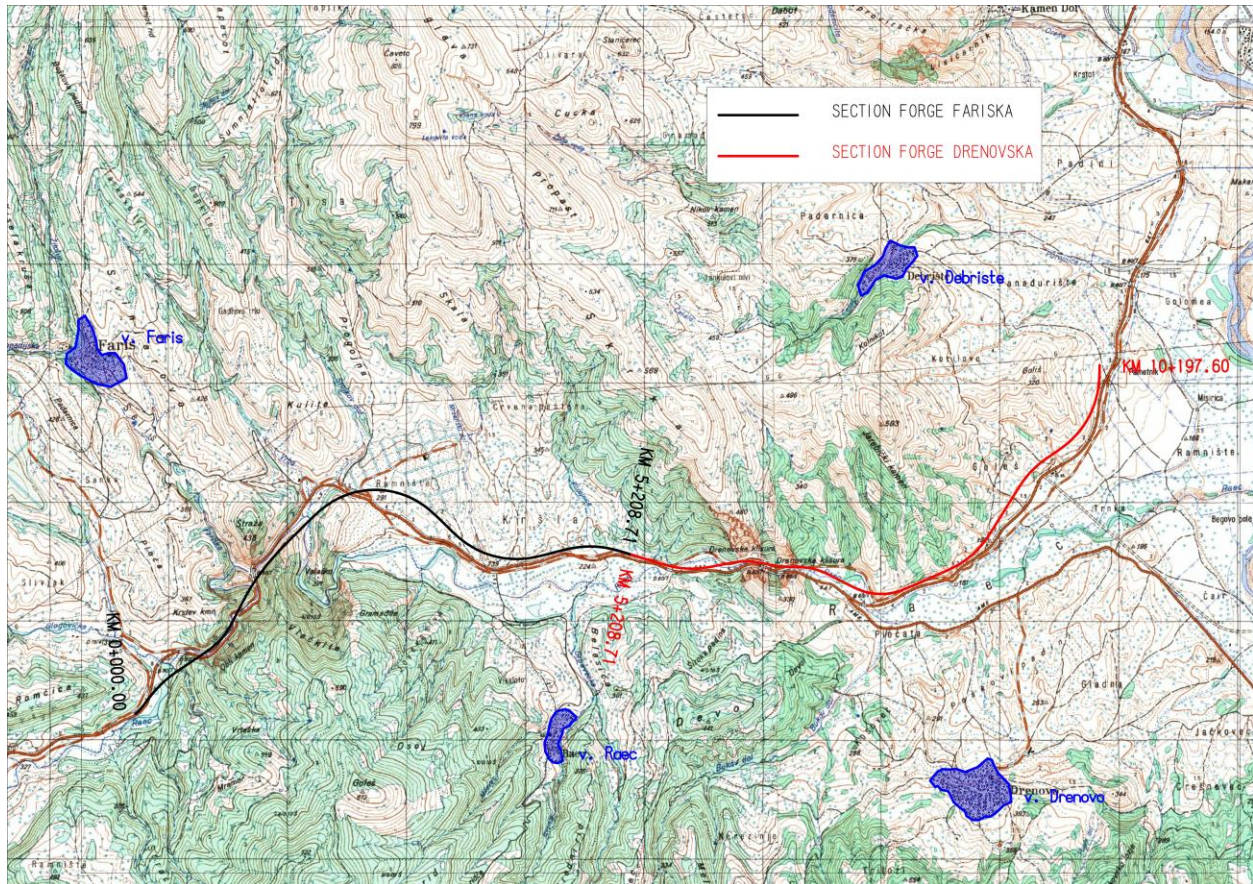


Figure 2: Detailed Project Location

The road alignment passes through the Faris and Drenovo Gorges, largely following the line of the River Raec, and passing over the river at several points. To either side of the route lies hilly terrain containing communities of pubescent oak and oriental hornbeam forest, as well as hilly pastures and rocky regions.

The River Raec Bridge to Drenovo interchange route forms part of the secondary west axis scheme, known as Branch Xd of Corridor X. The route starts from the intersection near the v. Gradsko (interchange with motorway A1 or Corridor X (E75)) to the River Raec bridge continuing until the Drenovo interchange.

This **SEP** has been prepared for the road section from the River Raec Bridge to the Drenovo interchange, covering 10.2km. The road section is divided into two subsections (for which detailed designs are under preparation), namely:

- a) **Farishka gorge**¹ (from km 0+000 to km 5 + 208.71); and
- b) **Drenovska gorge**² (from km 5+208.71 to km10 +197.60).

Dimensions of the two sub-sections are presented in Table 2-1 below.

Table 2-1: Dimensions of the Two Road Sections

Sub-Section	Length (km)	Projected speed limit (km/h)	Projected width (m)	Type of way
Farishka gorge	0.26 km	100	12.4	Express way (1)
	2.42km	100	17	Reduced highway (2, 2')
		80	24 (tunnel)	
2.53 km	100	12.4	Express way (1)	
Drenovska gorge	0.12 km	100	12.4	Express way (1)
	1.3 km	100	17	Reduced highway (2)

¹ Marked on the Fig. 2 (Detailed Project Location) with black colour

² Marked on the Fig. 2 (Detailed Project Location) with red colour

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	1.9 km	100	12.4	Express way (1)
	1.0 km	100	25.4	Highway (3)
	0.7 km	100	12.4	Express way (1)

Figure 3, shows the main dimensions of a typical geometrical cross-section of the express way. There are two lanes, each of 3.5 m width, and having a verge of 2.5 m width. The total width of the corridor is 12.4 m.

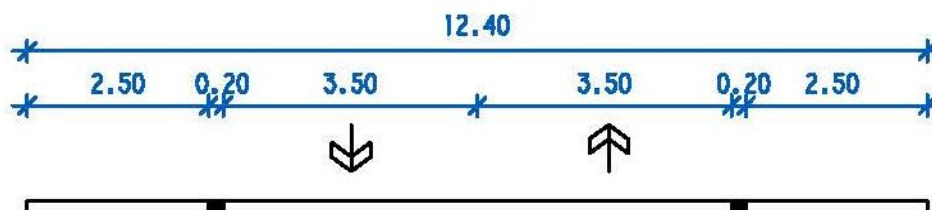


Figure 3 – Typical geometrical cross-section of the express way

The figure below illustrates the project area.



Figure 4 – Typical Environment in Project Area

The planned road corridor of the Project will mainly run through the Farishka and Drenovska Gorge. The planned route between the chainage km4+000 and km7+000 passes through Drenovska Gorge, which is protected area under the Macedonian category ‘Natural Monuments’ and has a specific scientific-research and botanical meaning. Natural Monuments are protected in RM under the Law on Nature Protection (Law No 67/2004, Articles 76 – 78).

RM ratified the Convention on the Conservation of European Wildlife and Natural Habitats (Bern Convention) in 1997. Taking into consideration provisions of the Convention (Articles No. 1, 2, 3, 4, 6b and 9) and following the Recommendations No.14, 15 and 16 (1989), 25 (1991) and Resolutions No. 1 (1989), 3 (1996), 4 (1996), 5 and 6 (1998), RM began to set up the Emerald Network for the country.

The entire route lies within the proposed Raec Emerald Site, which covers the entire catchment of the River Raec. The catchment of the River Raec has been identified, described and included in the Emerald Network in 2008 as it overlaps with the Important Plants Area (IPA) - Raec-Reservoir Tikvesh and Important Birds Area (IBA) - Raec River Valley. Emerald sites are protected in RM under the Law on Nature Protection (Law No 67/2004, Articles 53), although the Law provides no detail on permitted and prohibited activities.

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For these reasons, the valley of the River Raec and Drenovska Gorge represent important areas for biodiversity. Construction of the road section within these areas has the potential to lead to adverse ecological effects through: clearance of forested areas, disturbance of wildlife, creation of barrier and edge effects, removal of habitat, increased sedimentation load of water courses and erosion risk etc; operational effects are less likely to be significant. Hence, the Environmental and Impact Assessment (EIA) process has been used to determine the potential environmental impacts and proposed mitigation measures in accordance with the mitigation hierarchy.

The planned road passes through five cadastral municipalities (CM) in the area of the Municipality of Kavadarci: CM Debrishte; CM Drenovo; CM Farish; CM Golem Radobil and CM Raec. According to the collected data for this road section more than half of the land required for construction of the route belongs to the State (52%), followed by individuals (30.9%). Of the remainder, 14.2% belongs to unknown/unregistered or informal owners and/ 2,9% company landowners. Generally speaking, 495,563m² (or 49.6 hectares (ha)) of land is within the expropriation line (i.e. land needed in order to construct the Project).

The fertile lands are classified in eight cadastre lots (Rulebook for the manner of cadaster classification and determining and registration the change in the land use - Official Gazette, no.144/13). The land is classified by classes according to the incomes they provide. Accordingly, the most productive which belongs to the higher cadastre classes (1st to 3rd), and lower is the land that belongs to the higher classes (4th to 8th). 66.4% of the planned route passes through fields of the 4th and 5th class. Some of the fields are planted with vineyards, some comprise abandoned vineyard fields part of the road pass through pastures. The total number of parcels for land of all categories that needs to be acquired for planned route is 203 (for further information see the Livelihood Restoration Framework and Socio-economic research).

The planned road does not pass directly through any villages. However, the road section passes in the vicinity of the villages of Farish, Raec and Drenovo. In Table no. 2 the exact distances between the projected road and the relevant village are shown, and in the Annexes no. 1, 2, 3, 4 and 5, they are shown on the maps.

Distanced between the planned road and nearest villages are illustrated in Table 2-1 below.

Table 2-2: Distance between Planned Road and Nearest Villages

Ordinal number	Nearby Village	Nearest point on the road to the village expressed in km
1.	Debrishte	2.0
2.	Drenovo village	1.8
3.	Farish village	2.2
4.	Golem Radobil ³	5.3
5.	Raec village	1.5

3. Legal and Policy Framework

Implementation of the Project will follow EBRD policies and standards applicable to road projects in addition to the framework laws and regulations of RM.

3.1. Macedonian Legal Framework

The legal framework applicable to the Project is summarized in Table 3.1 below.

Table 3-1: Macedonian Legal Framework

³The cadastre municipality of Golem Radobil: Only the land which is possessed by Republic of Macedonia is expropriated (that is, information on the land owner is missing and the land is registered as a property of RM). It is also important to indicate that the distance between the municipality and the projected road is quite big (5.3 km).

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Legislative Area/Stage of Project Permitting	Key Laws	Summary of Stakeholder Engagement Requirements
Preparation of project documentation and related strategic studies (including Spatial Plans and Strategic Environmental Assessments)	- Law on urban and spatial planning (OG of RM, no. 51/05, 137/07, 91/09, 124/10, 18/11, 53/11, 144/12, 55/13, 70/13, 42/14);	One of the fundamental principles of the process of spatial planning and organizing is making the procedure of passing and executing the plans public. To provide this transparency, the councils establish participatory body which transmits the citizens' and legal entities' attitudes, opinions and needs; this body monitors the planning process through making initiatives, guidelines and suggestions for preparation of project solutions for the respective municipality. The municipality carries out public presentation and public survey. A report on the conducted public presentation and public survey is prepared by an expert panel formed by the mayor. Based on that report, the panel sends written notification to each person who has submitted a questionnaire including a rationale for the acceptance or non-acceptance of his / her comments or suggestions. During the monitoring of the execution of this law, the state authority in charge of the issues related to the spatial organization monitors the transparency in the work of the municipalities, the municipalities within Skopje City and Skopje City, especially from the aspect of regular, in due time and complete informing of the citizens on the issues determined by this law.
	- Law on Environment (OG of RM, no. 53/05, 81/05, 24/07, 159/08, 83/09, 48/10, 124/10, 51/11, 123/12, 93/13, 187/13, 42/14) and associated secondary regulation (Official Gazette of RM no. 74/05, 109/09, 36/12 and 44/13);	State authorities and municipality authorities are obliged to disclose Project information and to allow participation in decisions related to the environment, and to provide opportunity to express opinion during the decision-making procedure. Documents and studies should be available to the public in suitable places, and public discussions organized in which public may participate and express opinion.
	Law on construction (OG of RM no. 130/09, 124/10, 18/11, 36/11, 54/11, 13/12, 144/12, 25/13, 70/13, 79/13, 137/13, 150/13, 163/13, 27/14, 28/14);	Public to be included in the planning phase of infrastructure projects. The administrative authority must inform the municipalities and public on land requirements. Concerned parties can present opinions, comments and demands, which the investor and the designer should review and appropriately accept and incorporate into final project. Comments and the demands which cannot be accepted to be properly explained and the concerned parties informed.
	Law on access to public information (OG of RM no. 13/06, 86/08, 06/10, 42/14);	Free access to public information is granted to all legal and physical entities, as well as foreign legal and physical entities. Any legal and physical entities may request information without discrimination, and may demand access to the information verbally, in writing or electronically. Each entity has a right to access holder's information.
	- Law on acting upon complaints and proposals ("Official Gazette of RM" no. 82/2008, 13/13) and Rulebook on the manner of action upon complaints and proposals ("Official Gazette of RM" no. 2/09)	Under the Constitution, each citizen has the right to submit complaints to the authorities and receive answers.. The relevant authority must appoint an authorized person or organizational body to act upon the complaints. If the applicant does not receive an answer, an appeal may be made to the Ombudsman of Republic of Macedonia. The execution of this law is supervised by the Ministry of Information Society and Administration.
Land acquisition (expropriation)	- Law on expropriation (OG of RM, no. 95/12, 131/12, 24/13, 27/14);	The landowners must be consulted on the expropriation. PESR will bear the expenses, and the landowners will receive the compensation predicted by law (compensation only in money). Land users (non-owners) must be consulted as well. According to the national legislation, the land beneficiaries who do not have the property rights are not consulted and there is no possibility for them to receive compensation.

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Legislative Area/Stage of Project Permitting	Key Laws	Summary of Stakeholder Engagement Requirements
EIA ⁴ and Environmental Permit Process	- Law on Environment (OG of RM, no. 53/05, 81/05, 24/07, 159/08, 83/09, 48/10, 124/10, 51/11, 123/12, 93/13, 187/13, 42/14);	<p>The public should be involved in every stage of the EIA procedure, and all decisions made during the process should be published in appropriate media according to legislation requirements. This applies to the following:</p> <ul style="list-style-type: none"> - Notification of intention for project implementation; - EIA screening decision; - EIA scoping decision; - Announcement of availability of EIA study; - Non-technical summary of EIA study; - Report on adequacy of EIA study; - Decision on granting consent to, or rejecting the application for the project; - Right of submit appeal on Decisions according the relevant national legislation.
Building Permit (Permit for Construction)	- Law on construction (OG of RM no. 130/09, 124/10, 18/11, 36/11, 54/11, 13/12, 144/12, 25/13, 70/13, 79/13, 137/13, 150/13, 163/13, 27/14, 28/14);	<p>Approval of the EIA is a precondition for approval of infrastructure projects.</p> <p>EIA Decision, Building permit and other related documents and permits will be published electronically. Legal and physical entities have the right to submit appeal on the Building permit within 15 days after issuing the permit.</p> <p>Construction approval is issued by the Ministry of Transportation unless opposition is expressed by the Public attorney or other affected or interested parties. The administrative authority is obliged to review and respond to opposition.</p>

3.2 EBRD Policy Framework

The Project has been screened as a **Category A** project under EBRD’s Environmental & Social Policy 2008⁵, and has been assessed against the EBRD Performance Requirements (PRs) contained within the policy

(<http://www.ebrd.com/pages/about/principles/sustainability/policy.shtml>).

The Project needs to meet the requirements for stakeholder engagement and public consultation as specified in the EBRD Environmental and Social Policy of 2008, its Public Information Policy and Performance Requirements (PRs). This Stakeholder Engagement Plan has been developed, in accordance with PR 10 (*Information Disclosure and Stakeholder Engagement*) of the Policy. EBRD considers community engagement as being central to the successful management of risks and impacts on communities affected by projects, as well as central to achieving enhanced community benefits.

4. Project Stakeholders

4.1. Identification of Stakeholders

Over the course of the Project’s development to date, PESR has defined the following groups of stakeholders:

- Those directly affected by the Project, i.e. through physical relocation or direct land take;
- Those indirectly affected by the Project, i.e. through economic displacement, disturbance or impacts to assets and services etc; and
- Other interested parties.

⁴ Note – in R Macedonia, the document is termed an ‘EIA’, whereas the term ‘ESIA’ is increasingly used internationally, including by EBRD.

⁵ The 2008 ESP will be updated in 2014; requirements for stakeholder engagement will be reviewed under the new policy.

Project stakeholders include the following:

- Government ministries: Ministry of Transport and Communication, Ministry of Environment and Physical Planning, Ministry of Agriculture, Forestry and Water Economy, Ministry of Culture, Cultural Heritage Protection Office
- Local authorities;
- Municipality of Kavadarci
- Residents and communities of :Debrishte, Drenovo village, Farish village, Golem Radobil, Raec village;
- Local businesses;
- Construction and haulage companies;
- Non-government organisations.

4.2. Previous Stakeholder Engagement

In order to define a communication process in line with EBRD PR 10, PESR has consulted with the key stakeholder groups (as defined in Section 4.1 above) together with other interested and/potentially-affected parties (as defined in Table .1). This process began in 2011 and was conducted by PESR and consultants acting on behalf of PESR. The Table below lists the issues that were discussed

The consultation program begins with the phase of planning and direct field examination and measuring (2011) for the purposes of the Project. In this phase PESR designer, as well as the experts for environment and social issues, during their visit to the field have discussed, especially with the stakeholders, their needs and perceptions related to the Project.

The strategic evaluation was presented on a public debate, where the concerned and interested parties took participation and presented their perceptions. During the presentation of the strategic evaluation and following debates in the concerned municipalities, the relevant plans, maps and additional information on the Project were presented.

All inhabitants of the relevant municipalities and settlements were informed of and invited to the debates, but the number of women who attended these debates was relatively small. During the visits of the field, and especially during the preparation of the social aspects of the field study, efforts were made to consult with women. Also vulnerable local residents were also consulted, such as the older and disabled inhabitants, especially those who live in single-person families, then two self-supporting mothers, a part of inhabitants who receive social welfare. Besides these consultations, the vulnerable groups will be also included in the socio-economic research.

Table 4-1: Stakeholder Engagement Activities

Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Ministry of Environment and Physical Planning (MoEPP)	March 2014	Official correspondence	The decision for approval of the Environmental Impact Assessment Study	Positive decision for approval of Environmental Impact Assessment Study by the Minister (MoEPP)
Ministry of Environment and Physical Planning (MoEPP)	February 2014	Official correspondence	Issuing the Report for consistency of the EIA Study	This Report, as part of the EIA Procedure conducted by the MoEPP, includes consultations with other MoEPPs departments, including the nature protection department (which includes biodiversity specialists). The Report on consistency of the EIA Study confirms that the mitigation measures proposed during road construction in Drenovska gorge and proposed for protection of Emerald site are sufficient and shall be implemented.

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Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Residents and community members	2011 to date	Consultants with PESR had informal visits with residents of villages and community members	Conversations about the experience and needs of residents and community members	Development of Project documentation
Residents and community members	2011 to date	PROSTOR - Company for engineering design and planning has collected data and paid informal visits to the residents of villages and community members	Conversations about the plans for the road and needs of residents and community members	Construction of Project for the planned road
Residents and community members, Municipality of Kavadarci	Since 2013 to Date	Visits and conversations with some residents for the creation of EIA Study	Conversations and collecting information on environmental issues	EIA Study /NTS
Residents and community members	During 2012	Collection of data, visits and conversations with some residents and community members for the SEA Report, Public hearing held on 10.10.2012.	Conversations about the impacts of the planned route and construction of the Project. Conversation about their needs and expectations in relation to the Project.	SEA Report
Local Government - Kavadarci	12.09.2013	Public debate on the Environmental Impact Assessment Study for the project implementation	Presentation of the environmental impact assessment study; Establishing direct communication with citizens and local government representatives to provide data and information on the perceptions and opinions thereon.	Exchange of information and informed discussion on the study and additional information about the views of stakeholders on the entire project. The public consultation didn't cause any changes of the EIA Study, since there were no significant comments given.
Local Government - Rosoman	11.09.2013	Public debate on the environmental impact assessment study for the project implementation	Presentation of the environmental impact assessment study; Establishing direct communication with citizens and local government representatives to provide data and information on the perceptions and opinions thereon.	Exchange of information and informed discussion on the study and additional information about the views of stakeholders on the entire project. The public consultation didn't cause any changes of the EIA Study, since there were no significant comments given.
Ministry of Environment and Physical Planning	15.07.2013	Official correspondence	Submission of the final draft of EIA Study for the project to the relevant department within the Administration of Environment in MoEPP.	MoEPP has published the EIA on its website and within 5 working days has submitted the EIA Study to local self-governments (Municipality of Kavadarci, Rosoman and Gradsko). The concerned public, NGOs, all relevant institutions had the opportunity to comment on the Project within 30 days of the publication of the EIA Study.

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Stakeholder Engagement Activity				
Stakeholders	Date	Method	Issues	Outcomes
Ministry of Environment and Physical Planning	26.11.2012	Official correspondence	Submission of the Strategic Environmental Assessment Report and request for submitting an opinion thereon.	Positive opinion on the content and scope of the document by MoEPP (06/12/2012)
All parties affected by the implementation of the Project – PESR - Skopje	10.10.2012	Public debate on the Draft-Report on the Strategic Assessment on the infrastructure project for the construction of the Gradsko- Raec expressway	Presentation of the Draft-Report on the strategic assessment on the infrastructure project for the construction of the Gradsko - Raec expressway	Opinions given at the public consultations and in written communication were taken in the SEA Report. For route section the Raec-Drenovo, no major comments were given.
Public Utility – Water economy Tikvesh - Kavadarci	07.08.2012	Official correspondence	Establishing direct communication with Public Utility - Kavadarci to provide specific information about the realization of the Project.	Exchange of baseline information and additional information about the work of Public Utility Company related to the construction and operation of the Project.
Ministry of Culture, Cultural Heritage Protection Office	20.07.2012	Official correspondence	Establishing direct communication with the Cultural Heritage Protection Office to provide specific information about all appropriate technical protective measures to protect a monument from World War One. The planned route will pass near that monument.	Exchange of baseline information and additional information about the technical protective measures and procedure for working on place.
Ministry of Agriculture, Forestry and Water economy	11.07.2012	Official correspondence	Communication related to changes in the status of agriculture land along the route of the new express road into construction land	Decision to be published in Official Gazette of RM (expected date by the end of May 2014)
MEPSO – electricity supply company	06.07.2012	Official correspondence	Establishing direct communications to provide specific information about the power and electricity network connections and crosscutting with existing power lines.	Exchange of baseline information and additional information about the power distribution plan for the Project.

4.3. Stakeholder Engagement Action Plan

Stakeholder engagement activities will be ongoing through the course of the Project's construction and operation.

A Stakeholder Engagement Action Plan has been developed by PESR which describes the frequency and proposed method of engagement with each of the stakeholder groups. The Plan is included in Table 4.2 below.

Table 4-2: Stakeholder Engagement Action Plan

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
People and social groups who will be directly or indirectly affected by the project				
Population of places near which the intended section passes	Debrishte	92 residents	Information on the nature of the Project, duration of the Project, potential impacts on the environment, social and economic impacts. Opportunities for the community to be actively involved in the preparation or implementation of the project. Mechanisms for grievances and complaints. Discussing potential severance impacts (e.g. increased journey times due to road cutting off existing roads etc.)	Informing through the media (announcements); Direct information through the local authorities. Group meetings with households. Direct communication with residents, companies etc. Communication through bulletin boards (placed in appropriate places) and posting project information/notices there. Direct information via a contact person or person responsible for the implementation of the SEP.
	Drenovo village	648 residents		
	Farish village	23 residents		
	Golem Radobil	107 residents		
	Raec village	110 residents		
Land owners	Local residents and Local companies	119 parcels are owned by private persons. Other parcels belong to Republic of Macedonia (including those parcels for which information on their owners is missing)	Planning and implementation of the goals of the Resettlement Action Plan (RAP) for expropriation of the land.	Meeting with the owners; face-to-face interviews before beginning the construction of the road.
Business communities	Local and national companies	Three companies have land parcels.	Information on the use of the road in order to adapt to the new conditions arising as a result of the preparation and implementation of the Project. Discussion of the potential impacts on business trade.	Meeting with the owners, face-to-face interviews with them before beginning the construction of the road. Announcements in local and national media at least two weeks prior to the start of the construction works.
Employees	Direct employees	/	Human resources policy, Grievance mechanism, health and safety procedures,	Individual meetings or internal worker's meetings. Monthly newsletters, Committee on Safety at Work,

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
Investors Trade Union representatives			codes of conduct.	bulletin board. Information from controllers and inspectors on the field.
Contractors	Construction company (companies) Subcontractors Transportation contractors	/	Interaction with the local community Need to know the standards and expectations with respect to environment protection, health and safety at work.	Communicating due to: checking the possibility or likelihood to respond to the requirements of the tender, system of rewards, commissioning, control over the implementation of standards for health, safety and environmental protection, monitoring the implementation of the Grievance mechanism.
Macedonian Governmental authorities				
	Ministry of Transport and Communication	http://mtc.gov.mk St. Crvena Skopska Opstina No 4, 1000 Skopje, Republic of Macedonia Phone: + 389 (0)2 3145 497, + 389 (0)2 3123 292 Fax: + 389 (0)2 3126 228	- Planning, preparation and approval of project documentation and implementation of the Project; - Approval of Infrastructure design; - Issuing Building permit for the project	Official correspondence and regular meetings.
	Ministry of Environment and Physical Planning	http://www.moep.gov.mk/ Blvd. Goce Delcev, MRTV Building (10, 11, 12 floor) – 1000 Skopje, R. Macedonia Phone: +389 3 251-400; Fax: +389 3 220-165 e-mail: info@moep.gov.mk	Planning and preparation of technical documentation related to environmental aspects- Approval of SEA; Conducting EIA Procedure and approval of EIA Study.	Official correspondence Meetings, public hearings
	Ministry of Agriculture, Forestry and Water Economy	http://www.mzsv.gov.mk/ ul Aminta Treti, 1000 Skopje, R. Macedonia Phone: (02) 3134 477; Fax: (02) 3230 429 e-mail: info@mzsv.gov.mk	Process of land transformation (from agricultural, or forestry etc into construction land). This process is governed by the MoTC within the procedure for approval of the Infrastructure design.	Official correspondence

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
	Ministry of Culture, Cultural Heritage Protection Office	www.uzkn.gov.mk Ul. Gjuro Gjakovic 61, 1000 Skopje Republic of Macedonia Tel: + 389 2 3289 703 Fax: + 389 2 3289 777 SRDI + 389 2 3224 746 Inspection service: + 389 3211 495 E-mail: uzknrm@mt.net.mk	An opinion of the Ministry of Culture, Cultural Heritage Protection Office (20.07.2012) that along the newly projected line and in its immediate vicinity there is no cultural, historical and natural heritage recorded as protected.	Official correspondence
Local authorities				
	Municipality of Kavadarci	Municipal Building Bul. Marshal Tito bb 1430 Kavadarci E-mail: opshtina@kavadarci.gov.mk	Planning and implementation of the Project Public consultations	Official correspondence; Meetings with community members; Meetings with land owners; companies, vulnerable people. Communication through the bulletin boards (placed in the municipality).
Non-Governmental Organizations (NGO-s) and other organizations				
Local NGO-s	Association of the Deaf and Hard of Hearing Kavadarci	Municipal Building 1430 Kavadarci	They can help to identify key issues pertaining to the local community (vulnerable groups) and the local environment.	Announced in local and national media, e-informing.
	Association for protection and improvement of the environment "EKO-ZIVOT" Kavadarci		Informing local NGOs of project activities.	Posting of information on investor's website.

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
	Association for alternative culture, ALTER CENTAR, Kavadarci			
	Organsation of Women "Vizija" Kavadarci	Krstc Misirkov 55 1430 Kavadarci Tel: 043 520 865 Mob: 071 259 070 ovizijakavadarci@yahoo.com		
	Civic association, Vasil Hadzimanov Jr			
	Association "Vinotek" - Kavadarci	7-mi april 2/15 1430 Kavadarci Mob: 071 318 710 ovizijakavadarci@yahoo.com		
	Association "Step towards Europe"			
	Alliance for sport and recreation of disabled Kavadarci	Municipal Building 1430 Kavadarci		
	Association of Citizens "ZONA"	Blagoj Krstik BB 1430 Kavadarci Tel: 043 417 799 Fax: 043 417 799 http://www.zonakavadarci.org.mk/		
	Association of Artists			
	Association of young people "Kreativ"			
	Association of sport fishermen "Ribari Oskar"			
	Association of	Sremski front 13 1430 Kavadarci		

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
	“LASTARCINJA“			
	Centre for Persons with Intellectual Disabilities PORAKA - Kavadarci	Municipal Builing 1430 Kavadarci Tel: 043 411 773		
	Association of persons with physical disabilities MOBILNOST - Kavadarci	Marshal Tito BB 1430 Kavadarci Tel: 043 411 773 Mob: 070 324 322		
	Association of the Blind - Kavadarci	Municipal Builing 1430 Kavadarci		
	Mountaineering Sports Club ORLE	Djordje Sugarev 33 1430 Kavadarci Tel: 043 419 718 Mob. 070653 261 psd_orle@yahoo.com		
	Federation of Associations of technical culture “Narodna Tehnika”	Višegradska 12 1430 Kavadarci Tel: 043/412851		
	Organisation of the Red Cross of Kavadarci	7-mi septemvri bb 1430 Kavadarci Tel: 043/412936 crvenkrst_k@yahoo.com		
National NGOs and associations for activities in the field of environment	Macedonian Ecological Association (MED)	Blvd Kuzman Josifovski Pitu 28/3-7, 1000 Skopje Tel: (02) 2402 773, Fax: (02)2402 774 Mob: 078 393 436 contct@med.org.mk	They can help to identify key issues pertaining to the local community (vulnerable groups) and the local environment.	Announcements in the media (at local and national level), e-communication.
	Ecological Movement of Macedonia (DEM) –Skopje	Vasil Gorgov 39, baraka 6, 1000 Skopje Tel: (02) 3220-520 dem@dem.org.mk	Informing local NGOs of project activities	Posting of information on the investor’s website.

Stakeholder group	Stakeholders - Affected Party	Contact information / Population	Purpose of the communication	Likely communication methods
		ruska@dem.org.mk		
	Centre for Environmental Research and Information "Ekosvest" – Skopje	Bldv 11 Oktomvri 125/12, 1000 Skopje tel: (02) 3217-247 fax: (02) 3217-246 mob: 072 726-104 info@ekosvest.com.mk		
	Front 21 / 42	Orce Nikolov 83A, 1000 Skopje Tel/Fax: (02) 3122-546 mob: 075 433-231 contact@front.org.mk		
	Macedonian Green Centre	Kosta Novakovik 1A/19, 1000 Skopje Tel/Fax: (02) 6132-432 Mob : 078 205 217 zeleni@zeleni.org.mk		
	Macedonian Association for the Study and Protection of Birds	PMF - Gazi Baba BB, 1000 Skopje, 02/3117-055; 078/254-736 brankom@ukim.edu.mk		
	Association for Protection of the Owl	Jurij Gagarin 28-5/3, 1000 Skopje 070/999-859 Macedonian.owl.trust@gmail.com		

The Project welcomes suggestions for improvement of proposed communication methods or media. Suggestions can be submitted via the contact information for PESR, given at the end of this document and through the Comments Form presented in *Annex 6*. Grievances in relation to the Project will be addressed through the Grievance Mechanism, (see below and *Annex 7*)

5. Disclosure

5.1. Documentation Availability

PESR intends to provide all relevant information to the public. As of May 2014, all interested and affected parties will be able to find the following documents on the PESR website (www.roads.org.mk) and the EBRD website (www.ebrd.com):

- Environmental & Social Impact Assessment (EIA) – May 2014
- Non-Technical Summary (NTS) – May 2014
- Stakeholder Engagement Plan (SEP) May 2014) including grievance mechanism
- Land Acquisition and Resettlement Framework (LARF) - May 2014

In addition, hard copies of these documents will be available at the following locations:

- PESR in Skopje – Dame Gruev 14, 1000 Skopje, Republic of Macedonia
- Municipality of Kavadarci, Bul. Marshal Tito bb, 1430 Kavadarci

These documents will remain in the public domain for the duration of the Project. The SEP will be periodically updated.

Announcements for the publication and availability of documents have already been done for the SEA and EIA according to national legislation. The announcements for publication and availability of the above-mentioned documents, according to EBRD requirements, will be done in a minimum of two daily newspapers (“Nova Makedonija” and “Koha”) available at the Macedonia national level, in the local media, at web sites of the PESR (www.roads.org.mk) and at the Municipality of Kavadarci (www.kavadarci.gov.mk). The announcements will be published during May 2014.

Information Boards will be installed at the project borders by the Contractor (in coordination with PESR) for the Project, before the start of construction works.

Stakeholders, including the public, will also be able to use the grievance procedure described below; information regarding the grievance procedure will be widely disseminated to affected municipalities and affected local communities. The grievance procedure will be disseminated by May 2014.

Throughout the life of the Project, PESR and Contractor(s) engaged to undertake the Project will continue to engage with stakeholders and this Stakeholder Engagement Plan will be updated to reflect Project progress.

5.2. Next Actions

Table 5.1 below outlines the action plan for stakeholder engagement during the next period, including preparations for the construction phase and the land acquisition process. This action plan will be updated as the Project develops to include actions during construction and operation. Methods of engagement will be as described above for the relevant stakeholders.

Table 5-1– Stakeholder Engagement Action Plan (Next Actions)

ID	Purpose/Tasks	Target Stakeholder Group:	Timing & Proposed Method of Engagement
1	Update on the Project and explanation of timing of construction.	Landowners affected by land acquisition;	May 2014 – Public meetings and consultations (realization of socio-economic research);
		Business structures affected by land acquisition	May 2014 – Public meetings and consultations

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		Additional consultation with vulnerable people within the local communities affected, identified by the socio-economic research.	May/June 2014 – individual consultations
		Municipality of Kavadarci	Official correspondence about the official meetings, consultations, informative boards etc.
		Relevant National Authorities (MoTC etc).	Official correspondence about the implementation of national environmental law, consultations, etc.
2	Land Acquisition Planning/RAP	Realization of Expropriation of land (Resettlement Action Plan – RAP) Additional consultations with national authorities about the land (parcels) with no information about the owners.	May/June 2014 / Public meetings and consultations June 2014 / meetings with relevant national authorities
3	Agree/review nature protection provisions regarding road section through Drenovska Gorge & Proposed Emerald Site	All interested parties during the period of public disclosure of the Environmental and Social safeguard documents listed in Section 6.1 of this SEP.	May – August 2014 / Oportunity to submit public opinion in writing to PESR/EBRD

6. Grievance Mechanism

PESR is truly committed to receiving and responding to all comments or complains, either verbally or in writing in relation to the Project. PESR recognizes that consultation is an ongoing process and different concerns may arise as the Project moves into the land acquisition and construction phases.

All comments and complaints will be forwarded and processed by the responsible person of the PESR services:

Mrs Biljana Todorova, Department for Legal Affairs
Tel: + 389 (0)2 3118-044 ext.119
Fax: + 389 (0)2 3220-535
e-mail: biljanal@roads.org.mk
Address: Public Enterprise for State Roads
Dame Gruev 14, 1000 Skopje, Republic of Macedonia
Web: www.roads.org.mk

The response time for grievances will be in accordance with national legislation for this subject.

Comments on the Project, and complaints, can also be submitted to the responsible contact person of the municipality of Kavadarci or EBRD`s office (Skopje):

Municipality of Kavadarci
Address: Bul Marsal Tito bb, 1430 Kavadarci
E-mail: opshtina@kavadarci.gov.mk

EBRD`s office in Skopje
Address: Soravia Centre Skopje, VII floor
St. Filip II Makedonski no. 3, 1000 Skopje Republic of Macedonia
Tel: +389 2 3297 800
Fax: +389 2 3231 238

Contact details of the contractor's project office will also be made publically-available, one known.

In addition to this document, the main formal bases for submission of comments and complaints directly or indirectly relating to the project are also established.

Other complaints regarding the environmental impact and the social environment will be entered in the complaints record.

The Grievance Form (in Macedonian and English) will be made available on the web site www.roads.org.mk and all the concerned municipalities will receive pre-printed forms to be readily-available for the public. A worker's Grievance Mechanism will also be established for the employees of construction companies (as a separate system).

PESR will monitor the entire process of comments and complaints and the information will be transposed in the corresponding reports, which will be prepared and posted on its website. PESR is obliged to respond to all complaints according to procedures prescribed in national legislation.

In their complaints, the stakeholders may use legal assistance provided by the Macedonian legislation.

7. Reporting

PESR will publish details of issues raised during the consultation process and provide appropriate feedback both on its website and place hard copies, in the municipal office in Kavadarci. Throughout the Project, PESR will communicate with relevant stakeholders and inform them on any significant issues, for example, changes in the Project programme deadlines. PESR will provide Project updates on its web site and also provide leaflets to the local communities along the route.

Annex 6 provides a 'Comments Form'; *Annex 7* provides a 'Grievance Form' for use by the community and other stakeholders in the Project.

PESR will produce annual environment and safety reports, which will include a summary of the Project's performance in relation to the management of health, safety, environment and social issues. This will be posted on the PESR website.

8. Contact Details & Responsibility for SEP implementation

PESR recognizes that meaningful engagement with the local community and other stakeholders will help to ensure the success of the road Project. Moreover, the engagement process can be used to obtain comments and suggestions for the Project which may enhance the Project design and lead to local benefits. The SEP is an ongoing process through the life of the Project. The designated person responsible for the Stakeholder Engagement Plan (SEP) is:

Mr Jozhe Jovanovski

Manager of Environment Protection and Social Aspects Unit

Tel: + 389 (0)2 3118-044, ext. 135

Fax: + 389 (0)2 3220-535

e-mail: j.jovanovski@roads.org.mk

Address:

Public Enterprise for State Roads

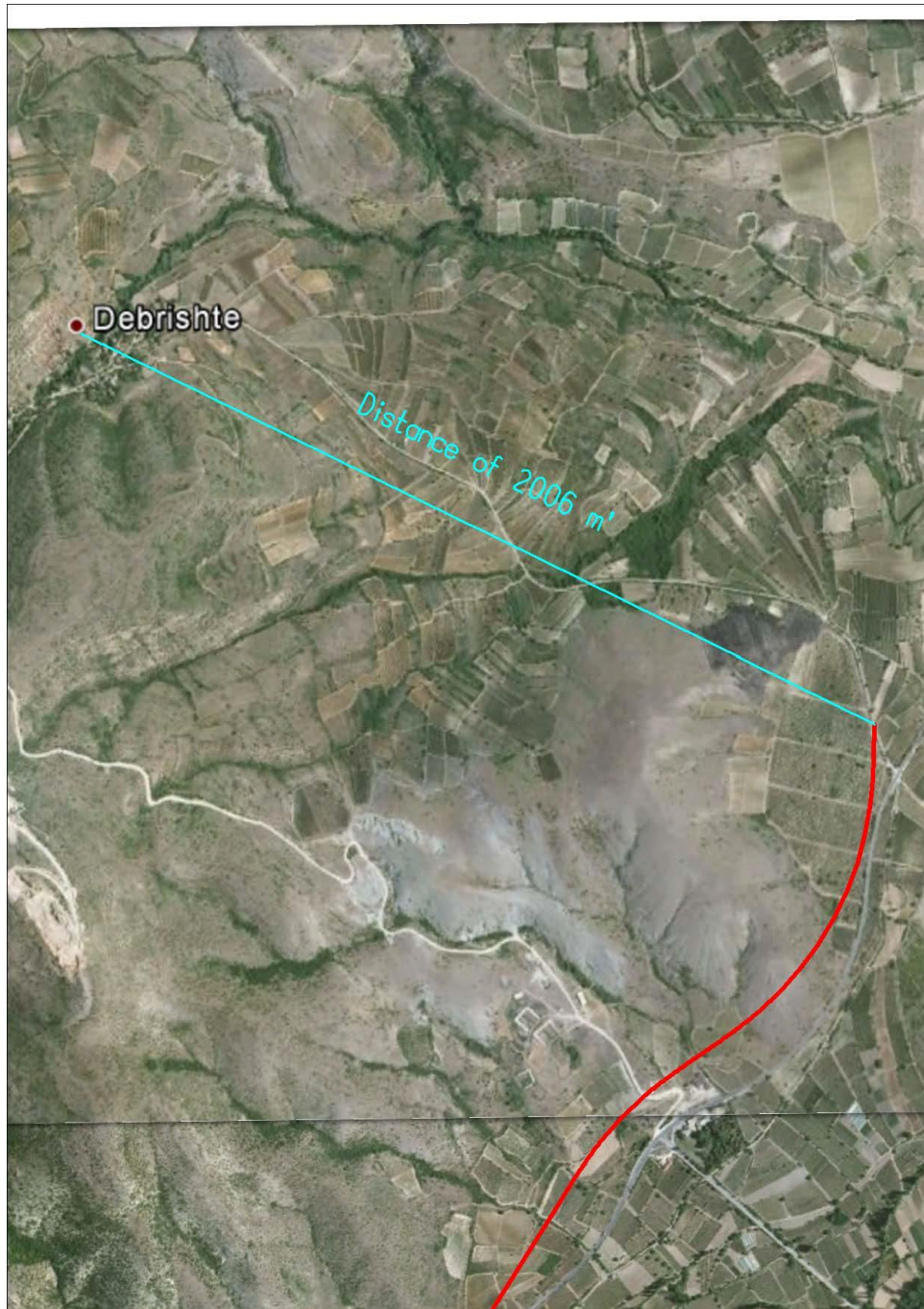
Dame Gruev 14

1000 Skopje, Republic of Macedonia

9. ANNEXES

Annex 1

Distance from the state road A1 Gradsko – Prilep, section from the bridge over River Raec to the interchange Drenovo, to village Debrishte – straight line distance 2.006 m (2,0 km).



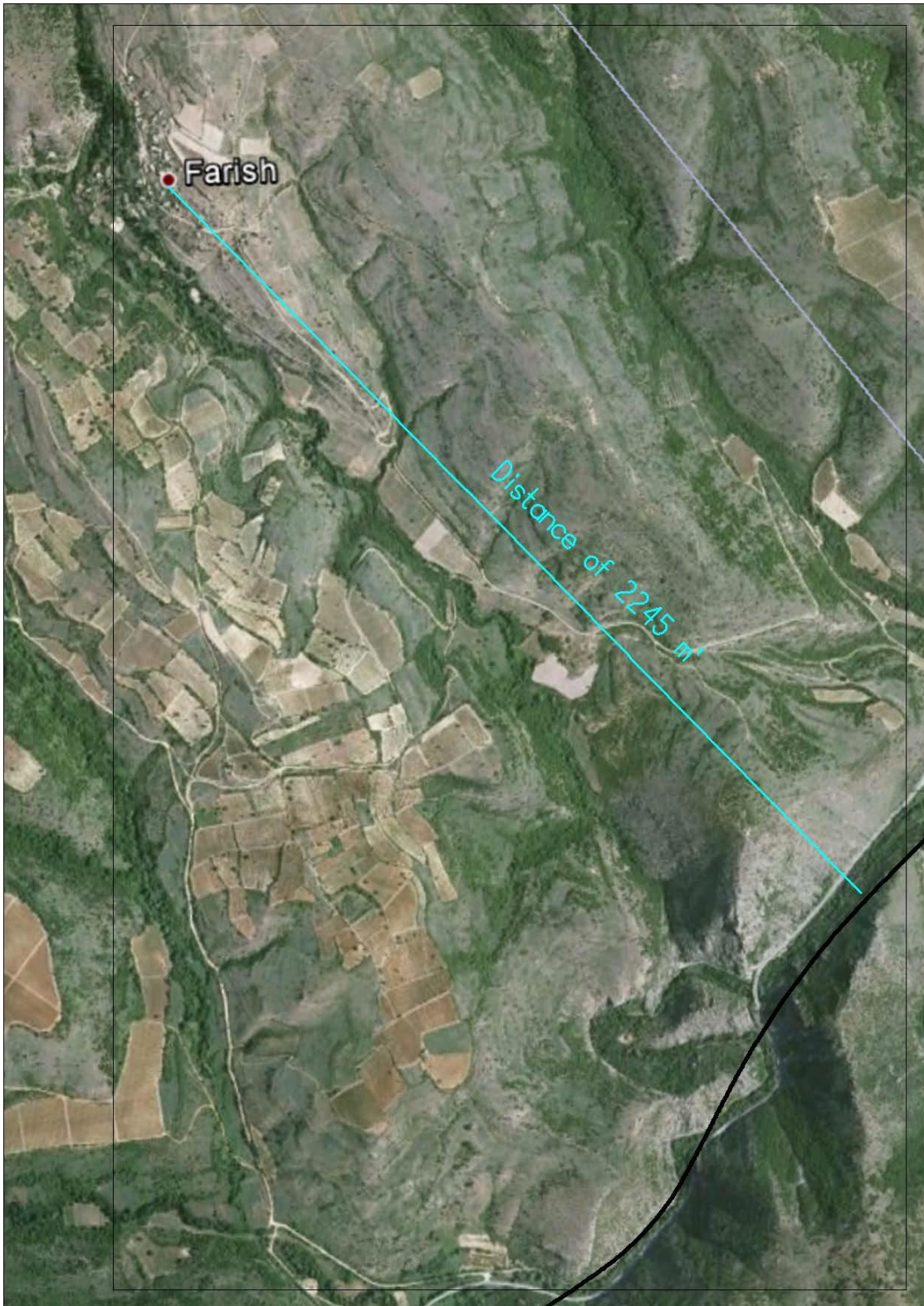
Annex 2

Distance from the state road A1 Gradsko – Prilep, section from the bridge over River Raec to the interchange Drenovo, to village Drenovo – straight line distance 1.808 m (1,8 km).



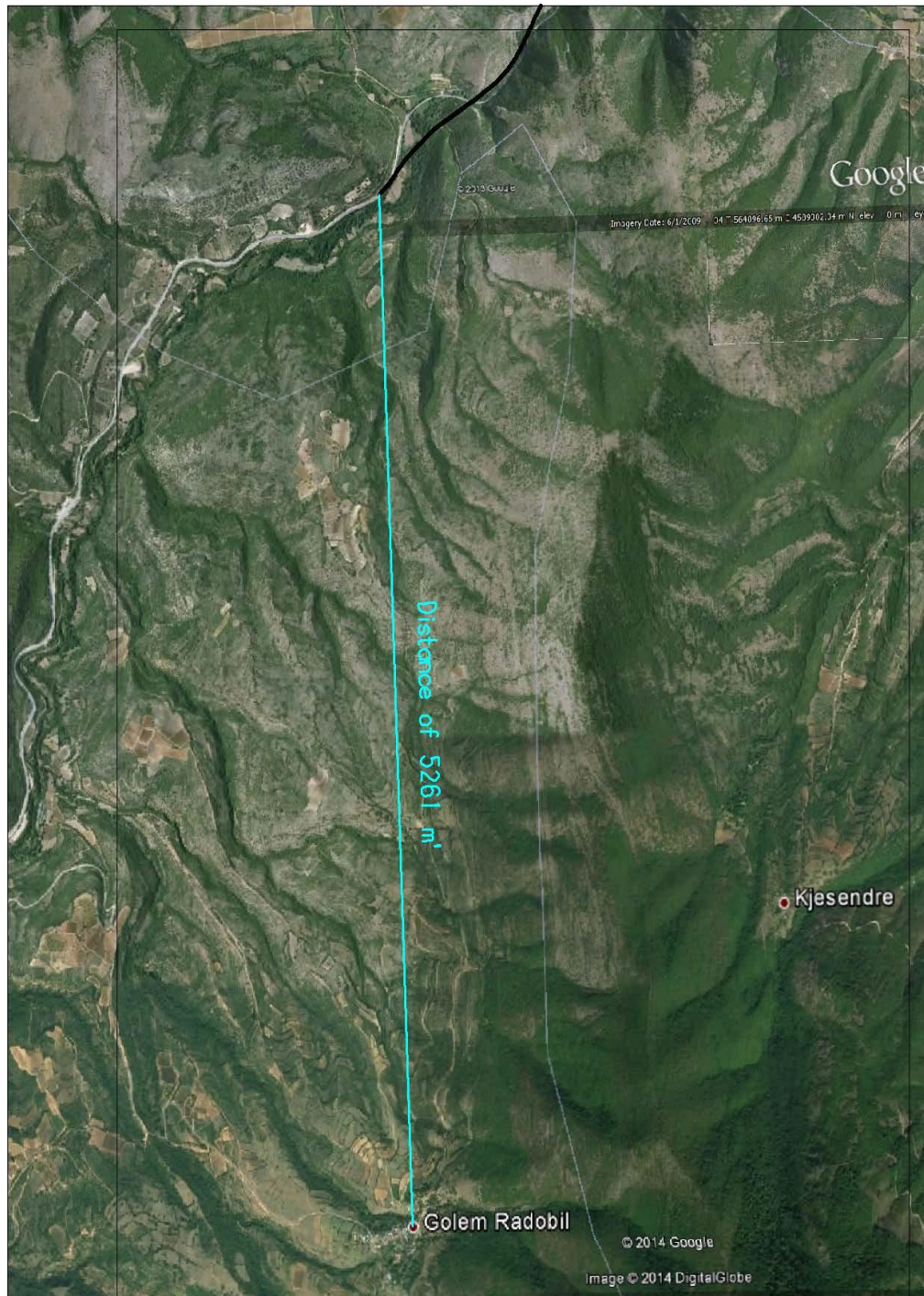
Annex 3

Distance from the state road A1 Gradsko – Prilep, section from the bridge over River Raec to the interchange Drenovo, to village Farish – straight line distance 2.245 m (2,5k m).



Annex 4

Distance from the state road A1 Gradsko – Prilep, section from the bridge over River Raec to the interchange Drenovo, to village Golem Radobil – straight line distance 5.261 m (5,3 km).



Annex 5

Distance from the state road A1 Gradsko – Prilep, section from the bridge over River Raec to the interchange Drenovo, to village Raec –straight line distance 1.489 m (1,5 km).



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Annex 6

Comments form

Data lodged: _____ _____ Remarks: _____ _____	Comment
Information about the person submitting the comment	If you do not want to provide the information from 1-3, simply move on to the subject and explanation of the comment
1. Name	
2. Date, place and manner of receipt	
3. E-mail or other contact information	
4. Subject of the comment/s	
5. Detailed explanation of the comment/s	
6. Additional information	
Manner of responding to your comment _____ _____ Date _____ Remarks _____	Please specify how you would like to be informed about the further course of the project:
Processing of the comment/s	
Administrative records	
Reviewed (date, responsible party/person)	
Answered (date, responsible party/person and archive number)	

Annex 7

Public Grievance Form

Data lodged: _____ _____ Remarks: _____ _____	GRIEVANCE FORM
Information about the person submitting the grievance	If you do not want to provide the information from 1-3, simply move on to the subject and explanation of the grievance
1. Name	
2. Date, place and manner of receipt	
3. E-mail and other contact data	
4. Scope of the grievance	
5. Detailed explanation of the grievance	
6. Detailed information	
Manner of responding to your grievance _____ _____ Date _____ Remarks _____	Please specify how you would like to be informed about the further course of the Project:
Processing of the grievance	
Administrative records	
Reviewed (date, responsible party/person)	
Answered (date, responsible party/person and archive number)	