PROCESS DESCRIPTION

This guideline covers the underground mining of ore bearing rock including coal. It excludes quarrying and open cast extraction of construction materials, stone and rock. (The processing of ore after extraction is covered in the Mineral Processing Guidelines as it is common to both open cast and underground mining operations.)

Underground mining operations aim to selectively mine ore bearing rock and leave the surrounding waste rock in situ (as shown in the figure below), however some waste material is usually removed with the ore. The quantity of waste varies greatly according to the characteristics such as the size and quality of the ore body and level of mechanisation in the mine.

Methods of underground working can be separated into two categories: caving and non-caving.

Caving methods: Caving methods of mining involve the removal of ore whilst allowing the overlying strata to progressively collapse into the void created. Longwall mining is the most commonly employed current mining technique in European coal mines. Mineral is removed with a mechanical cutting machine and the face is advanced with roof support from pneumatic props. Following protection of roadways the strata above the mined area is allowed to collapse. Surface subsidence may result from caving methods.

Non-caving methods: Non-caving methods of coal extraction include the traditional room and pillar technique where substantial coal pillars are left unworked in order to support the strata above the seam. Subsequent ‘pillar robbing’ may lead to partial removal of support with consequent roof failure. Strata failure associated with room and pillar workings may lead to localised surface subsidence or collapse rather than regional surface subsidence.

This kind of mining operation typically involves the following 5 stages:

1. Exploration – site investigations involving access roads and drilling;
2. Mine development including construction of worker camp if necessary;
3. Operation and working the mine including:
   - Fragmentation of the ore body prior to excavation, e.g. by drilling and blasting using explosives. In modern longwall mines, continuous mining equipment is used that does not require blasting;
   - Excavation of ore and waste rock and transportation to the surface. This is generally achieved by conveyor;
   - Stockpiling of this material. Dumps can be temporary or permanent but minimum environmental damage in the long term is
achieved by the progressive backfilling of worked out areas. However, this form of overburden management is not possible at all sites. Loading shovels or conveyors may be used to transport the material from the surface tip to the processing plant;

- Dewatering or sump pumping of the excavation is carried out to maintain dry working conditions;
- Treatment of mine waters - often involving basic settlement in large settlement lagoons;
- Installing systems to ventilate mines.

4. Mine closure and decommissioning:
- Demolishing buildings and infrastructure;
- Closing open shafts/drifts;
- Ensuring water draining from site and waste deposits is not a risk to human health and the environment.

5. Post-closure care to ensure minimal (acceptable) risk to public health and the environment.
- Active Care: Ongoing operation, maintenance and monitoring;
- Passive Care: Ongoing occasional monitoring and periodic maintenance.

The principal components of a mine include:
- Underground workings;
- Waste storage areas;
- Rock and ore stockpiles;
- Plant and processing facilities;
- Water management infrastructure (e.g. treatment ponds, ditches, piping, dams);
- Other infrastructure (e.g. roads, power, rail and, in some cases, living quarters for workers).

**KEY ENVIRONMENTAL, HEALTH AND SAFETY RISK/LIABILITY ISSUES**

**Underground Accident/Incident**

Underground mining presents high risks to the health and safety of workers from accidents underground, e.g. fire, flood, explosion and collapse and has the potential to simultaneously affect a large number of people. A system of tags should be used to account for all persons travelling underground.

Mines should be designed with secondary exits and refuge chambers in compliance with national regulations developed in accordance with the International Labour Organisation’s (ILO) Recommendation R183. The use of mobile refuge bays may be appropriate.

Where there is a high risk of encountering an oxygen deficient atmosphere, workers should be issued with self-contained self-rescue devices to extend the time available to reach a refuge bay or mine exit.

In the longer term exposure to dust, radioactivity, noise and vibration within a confined space can cause occupational illness.
**Ventilation/Heat Stress**

Ventilation and cooling systems must be adequate to maintain a safe temperature and safe levels of contaminants. These are integral to the design of the mine. Operators and maintenance personnel must undergo adequate relevant training, e.g. explosive atmospheres, combustion products, dust, diesel fumes. Personnel should be screened for heat tolerance, acclimatised, given water breaks and suitable work-rest regimes must be adopted.

**Fire & Explosion**

- Some underground mines (including most coalmines) are gassy, i.e. naturally producing methane which is toxic and explosive. Where methane emission occurs, monitors and alarms should be installed, a system of permits to work and emergency procedures implemented. The presence and use of potential ignition sources e.g. tools, metal objects must be controlled;
- The storage and use of explosives creates a safety liability and risk;
- Spontaneous combustion of coal stockpiles and spoil heaps may occur if coal residues are present in the heaps.

**Dust**

Mining operations create large amounts of dust that cause impede visibility underground and can be hazardous to health when inhaled. Occupational asthma is common in the mining industry. Some mine dusts may contain contaminants such as arsenic, lead, cadmium etc.

Dust is generated in mining and extraction by:
- Blasting/drilling;
- Moving equipment;
- Traffic on unsealed roadways;
- Loading and unloading operations;
- Stockpile stacking;
- Land reclamation operations;
- Beneficiation (crushing, grinding, compaction and drying).

Dust can be controlled by regular watering with mobile water trucks or fixed sprinkler systems. Otherwise, where water is limited, surface binding agents, the sealing of heavily used access ways and the covering of stockpiles should be implemented.

**Ionising Radiation**

Where natural radiation hazards exist workers may be exposed to ionising radiation and risk the ingestion of radioactively contaminated dust. Workplace risk assessments and personal dosimetry monitoring should be implemented if appropriate.

**Land Subsidence**

The mining method used will cause differing amounts of surface disturbance depending on the depth of the workings. Subsidence can cause structural damage to buildings, infrastructure, agricultural land and drainage systems.

Backfilling with waste rock or tailings greatly reduces the risk of surface disturbance.

All excavations and surface structures such as waste dumps, tailing dams and containment facilities should be planned, designed and operated to minimise the risk of landslides, rockfalls/bursts, face slumping or land collapse. These structures must be managed during the
mine lifecycle to protect health, safety and the environment as the geotechnical properties will change as the material weathers. Additional levels of safety should be applied in active seismic areas and those exposed to extreme weather events. Systematic monitoring and review of geotechnical stability data is required.

**Land Use & Biodiversity**

The land area required for the dumping of waste materials external to the pit itself and other surface infrastructure such as buildings, roads, construction camps, towns and access corridors could destroy surface features of economic, cultural and nature conservation value. Consultation with key stakeholders will be required to understand any conflicting land use requirements, the communities’ dependency on natural resources and any conservation requirements.

Habitat alteration should be minimised to the extent feasible and critical habitats must be protected and preserved. The implementation of a Biodiversity Action Plan and biodiversity offset projects may be required by the regulatory authorities.

**Water Use & Quality**

Mines can use large quantities of water in processing plants (see Mineral Processing Guideline) and for dust suppression. Abstraction at high volume is likely to require licensing from government authorities (either at the local, regional or national level).

Mine and mineral processing operations may cause major degradation of water resources either by drawdown of groundwater levels leading to the drying up of wells, diversion or damming of surface watercourses, and contamination of waters by uncontrolled site discharges. Lowering of the water table may affect supplies of water to industrial abstractors of groundwater and sensitive environments such as rivers and wetlands.

Groundwater rebound (rising groundwater levels) may result from the cessation of pumping operations when mining operations cease, leading to discharge of potentially contaminated minewater at the surface. Such water may be acidic in nature and contain high concentrations of dissolved metals due to mineral oxidation and dissolution within the excavation backfill and adjacent dewatered strata. Methane trapped in underground mine workings may be brought to the surface with rising groundwater.

Storm water must be carefully managed to:

- Minimise run-off;
- Avoid erosion of exposed ground surfaces;
- Avoid sedimentation of drainage systems;
- Minimise exposure of polluted areas to stormwater;
- Separate clean and dirty water.

**Leachate**

Stockpiles of ore and spoil may contain heavy metals and mineral oxidation products. Any run-off or leakage may contain high concentrations of these elements and be of acid pH. This run-off may pose a threat to an aquatic environment.

**Wastes**

**Waste Rock**

Large quantities of waste rock may need to be removed to expose the target mineral. This should be stored in pre-planned dumps,
designed according to the geotechnical properties of the material.

**Tailings**

Tailings are the materials left over after the process of separating the valuable fraction from the worthless fraction of an ore (also known as gangue). Environmental, health and safety impacts may include:

- Groundwater and surface water contamination due to acidic run-off/leachate;
- Sedimentation of drainage networks
- Dust;
- Geotechnical failure.

A tailings management strategy complying to best practice specifications e.g. ICOLD ¹ or internationally recognised standards should be adopted.

Disposal of tailings in rivers, lakes, lagoons or shallow marine areas is not an acceptable practice. Deep sea disposal may be acceptable subject to detailed feasibility, environmental and social assessment of alternatives if the impact assessment demonstrates that there are unlikely to be any significant adverse impacts on the environment or local communities.

**Hazardous Wastes**

Hazardous wastes e.g. waste oils and chemicals, should be handled by specialised licensed providers of dedicated hazardous waste management facilities. If such services are unavailable within a feasible distance then the mine should establish its own waste facility with the necessary permits.

Waste oils may be usable as a supplementary fuel for power generation.

**Permitting Requirements**

Within the EU, the screening criteria for determining whether an environmental impact assessment must be conducted before an underground mine can be opened are set nationally. However, these generally require an environmental impact assessment (EIA) for all developments except new small-scale ancillary buildings. Similar requirements will exist in non-EU countries. Because of the potential extent of environmental and social impact, and the requirement for consultation, the process of gaining planning permission in some circumstances may be protracted taking several years.

The Mining Waste Directive (2006/21/EC) specifies a number of requirements to ensure protection of the environment and human health, depending on the risks posed by the type of waste. Operators are required to provide a waste management plan for the minimisation, treatment, recovery and disposal for all extractive waste regulated by the directive.

**Handling and Storage of Materials**

Typical storage facilities include bulk storage tanks and drums, and containers of fuel, solvents, glues and paints. If not properly secured and contained these materials can leak and cause contamination. Workers should be provided with the appropriate personal protective equipment (PPE) as indicated by the Material Safety Data Sheet for the material.

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¹ International Commission on Large Dams
concerned, e.g. gloves, safety glasses, dust masks/respirators etc.

**Collision & Machinery**

Large vehicles and moving equipment are core to the operation of a mine. Accidents with vehicles colliding with people may occur both within the perimeter of the mine and on access roads.

**Noise & Vibration**

Noise and vibration will be generated by drilling and blasting operations, from excavation activities, loading and unloading of rock, crushing and conveying operations, and vehicle movements may reach levels that are hazardous to health. Careful control of blasting is required to reduce noise and vibration. Blasts should be timed to minimise noise and vibration disturbance.

Good occupational health type systems are required to monitor and control employee long term exposure to vibration.

**Manual Handling**

Many injuries from mining are associated with handling, lifting and carrying heavy or unconventional shaped objects.

**Trips and Falls**

Slips, trips and falls are regular occurrences in the mining industry and result in many injuries. Typically, these are because of uneven ground and poor housekeeping.

**Security**

Security and safety liabilities associated with the storage of explosives.

**Polychlorinated Biphenyls (PCBs) and Asbestos**

- PCBs are a group of substances which are good electrical insulators. Typically, PCBs may be present as constituents of hydraulic oils or dielectric fluids in electrical switchgear, transformers and fluorescent light starters. PCBs are extremely toxic and become concentrated within the food chain. Any products that may contain PCBs must be disposed of by licensed contractors in accordance with national regulations.

- Asbestos was used on a large scale for many years as a fire proofing and insulation materials and may be encountered in a wide range of forms within the fabric of older mine buildings. Asbestos fibres, which are extremely hazardous when inhaled (causing mesothelioma and fibrous thickening in the lungs), may be released when the asbestos containing material is disturbed during maintenance or demolition. Particular attention should be given to buildings constructed before the 1980s.

**Remote Site Health**

Mining operations may be located in extremely remote areas with little or no access to emergency or general medical services. A programme of illness prevention through
education, sanitation measures and vector\(^2\) control should be adopted.

### KEY SOCIAL, LABOUR AND COMMUNITY RISK/LIABILITY ISSUES

#### Human Rights, Local Communities & Indigenous Peoples

Rural communities and indigenous peoples often lack legal title to their lands, even though they may have occupied the same lands for many generations. Consequently, they may be vulnerable to eviction when a mining lease is granted, and the eviction may be imposed without prior consultation, meaningful compensation, or the offer of equivalent lands elsewhere. These are human rights violations and are not acceptable practice.

Those people that remain may experience a loss of revenue due to the environmental damage to the resources on which they rely for agriculture, such as water or loss of traditional livelihoods. Where resettlement takes place, companies need to ensure that living standards are not diminished, that community and social ties are preserved, and that they provide fair compensation for loss of assets and economic opportunity among others. Roles and responsibilities for ensuring the long-term well-being of resettled communities need to be defined and monitored. Meaningful community participation in projects” is required through consultation to obtain "free, prior, informed consent” for all operations which may impact communities.

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\(2\) A vector is an organism that does not cause disease itself but serves as a transmission route conveying pathogens from one host to another

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\(3\) IFC/EBRD 2009.

#### Governance

With good governance the exploitation of mineral resources can generate large revenues to foster growth and reduce poverty. However when governance is weak, it may result in poverty, corruption, and conflict. The Extractive Industries Transparency Initiative (EITI) aims to strengthen governance by improving transparency and accountability in the extractives sector. The EITI sets a global standard for companies to publish what they pay and for governments to disclose what they receive.

#### Community Health & Welfare

The opening of a mine may lead to an influx of migrant workers, their family members and service workers. Unless carefully managed, through proactive and sustained intervention\(^3\), this frequently leads to an increase in the transmission of communicable diseases such as sexually transmitted infections including HIV and respiratory diseases which may transfer to local communities. It may also lead to increased alcoholism, prostitution, drug use, and other crime.

#### Migrant Workers & Contractor Management

Mining typically attracts a large number of casual/short term workers, many of whom may be internal or foreign migrant workers. They may be hired directly or more usually by labour agents or sub-contractors. These factors make these workers more vulnerable to discriminatory treatment and/or exploitation. There must be binding legal requirements on these sub-contractors to adhere to the company’s
commitments on the environment, health, safety, social issues and overall management.

**Worker Accommodation**

If temporary accommodation is provided it shall be appropriate for its location and must be clean, safe and, at a minimum, meet the basic needs of workers. It should comply with all national legislation and meet international good practice standards. Workers freedom of movement to and from the employer-provided accommodation shall not be unduly restricted.

**Financial Dependency**

Mine sites often provide infrastructure for miners and mineral distribution. In remote locations, settlements are developed around the mine and are therefore wholly dependent on the mine. Such communities can become financially and politically unstable once the mine has closed.

**Mine Closure and Site Rehabilitation**

Mine closure and rehabilitation should be considered as early as possible in mine planning and design. Funding for closure and post-closure activities must be included in the feasibility analysis for the mine. A draft closure and rehabilitation plan should be prepared before production commences, including allocated and sustainable funding for its implementation. It should include both physical and socio-economic considerations ensuring that:

- Future public health and safety is not compromised;
- Beneficial and sustainable after-use for the affected communities; and
- Beneficial socio-economic effects are maximised and adverse ones are minimised.

The plan should be updated in line with changes to the site, environmental and social conditions. The plan should include aftercare and monitoring of potential impacts for a duration determined on a risk basis but for not less than 5 years and frequently much longer.

**Emergency Preparedness & Response**

An emergency response plan should be prepared in accordance with the guidance of United Nations Environment Programme (UNEP) APELL for Mining.

**Geotechnical Instability**

The natural topography surrounding the site as well as mine infrastructure may be vulnerable to instability particularly where the soils are deeply weathered or where there is high precipitation. These conditions can be hazardous for settlements and housing related to mining activities.

Settlement of, and potential methane generation within excavation backfill can place constraints and liabilities on future developments.

Additional levels of safety should be applied in active seismic areas and those exposed to extreme weather events. Systematic monitoring and review of geotechnical stability data is required.

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4 Awareness and Preparedness for Emergencies at the Local Level
**Visual Impact**

Mining operations should seek to prevent and minimise this impact through consultation with local communities about post-closure land use. Potential mitigation measures include use of screening materials such as trees, as well as the appropriate placement of ancillary facilities and access roads.

**Water Abstraction**

Mines can use large quantities of water. Consultation with key stakeholders including the local community is necessary to understand potentially conflicting demands and/or conservation requirements. Lowering of the water table may affect supplies of water to industrial abstractors of groundwater, farmers and sensitive environments such as rivers and wetlands.

Contamination of water sources may occur indirectly through population in-migration.

**OTHER SOCIAL, LABOUR AND COMMUNITY RISK/LIABILITY ISSUES**

**Mine Security**

Mines could be targets for criminal or terrorist attack and therefore appropriate security measures must be implemented to minimise this hazard. Security personnel should adhere to the Voluntary Principles on Security and Human rights.

**Fitness for Work**

Fatigue or impaired fitness for work in some roles within the mining industry may substantially increase the risk of serious injury, equipment damage or environmental impact.

Potential mitigation measures include: shift-pattern adjustment; medical examinations; drug and alcohol policies.

**Noise**

Surface noise and vibration will be generated loading and unloading of rock and vehicle movements. Environmental noise and vibration issues will be dependent on the proximity of receptors, e.g., proximity to roads, railways or housing may place restrictions on blasting operations.

**Vector and Water Related Diseases**

Water storage dams may become mosquito breeding sites increasing the risk of malaria or breeding sites for the snail host of schistosomiasis (common in tropical areas).

**Transport**

Disturbance from traffic may arise due to the transfer of minerals between extraction and processing sites or from the extraction site to the nearest port, inland waterway or railway station.

**FINANCIAL IMPLICATIONS**

- Compensation may possibly be required by regulatory authorities for loss of natural resources such as agricultural land and forestry, for resettlement and economic displacements;

- Protest by local population and non-government organisations to defend existing surface features can lead to delays in the permitting process, reduction in extent of resource that can be exploited and increase in mine operational costs;
• Failure to follow the legal process for an EIA or social impact assessment (SIA), including appropriate public consultation, may affect the start of the project or lead to a legal challenge;

• Major increases in operation and investment costs could be necessary where outdated facilities at the site need to be replaced to satisfy a more stringent regulatory environment. Poor environmental performance may accelerate the demands for a more stringent regulatory environment;

• It is good financial practice and indeed may be a legal requirement for financial provisions to be set aside for site decommissioning and rehabilitation costs including areas possibly affected by past activities. For this reason, it is necessary to understand the company’s portfolio and interests (operational, contractual and legal) at closed as well as active mines;

• Failure of the pit wall, spoil heaps or tailings dam has the potential to cause loss of life as well as severe pollution with associated financial liabilities;

• Exposure of employees to occupational hazards may result in health compensation claims;

• Fees and fines will be applied by regulatory authorities for discharges to air and waters above statutory levels;

• Groundwater rebound may cause ground instability with potential for flooding of properties several miles by the resurgence and discharge of contaminated minewater and potential mobilisation of contaminants previously above the level of the water table. This may lead to compensation claims;

• Groundwater rebound may increase the operating costs of other mines in the area and potentially lead to compensation claims.

**IMPROVEMENTS**

**Environmental, Health and Safety Improvements**

These improvements may take the form of management practices and systems, technology employed, competence and expertise, including training.

• Control operations by having a permit to work system which covers environment, health and safety and operational areas;

• Ensure the findings from the EIAs and SIAs and any other agreements are appropriately incorporated into the operational programme for the mine;

• Environment, health and safety training for all employees and contractors;

• Control dust emissions by
  - Use of dust suppression techniques on site roads, e.g. water sprinkling, speed controls, all-weather surfaces;
  - Covering vehicle loads with sheeting before transport from the site;
  - Dedicated parking areas for employees’ vehicles;
  - Fitting crushing and screening machinery with filter systems;
Fitting stockpiles with sprinkler systems or dust caps.

- **Reduce noise and dust** emissions by
  - Use of stockpiles and pit walls as sound barriers/screening bunds to protect sensitive areas;
  - Use of conveyors in place of dump trucks;
  - Enclose noisy machines to isolate people from the noise where practicable;
  - Locating potential sources away from receptors;
  - Tree planting in shelter belts.

- **Reduce exposure times** for people working near noisy machinery, in extreme heat;

- **Use and maintain effective filters** in vehicle cabs to keep air free of dusts and fumes;

- **Careful control of blasting** to reduce noise and vibration, e.g. timing and proximity to receptors;

- **Other health and safety**: Provide personnel training on explosives handling and safety management. Only certified blasters or explosives experts should conduct blasts;

- **Conduct fire and other hazard assessments** on a recurrent basis;

- **Provide mine refuge chambers** that are clearly identified, within 15 minutes from anywhere in the mine, constructed of non-combustible material, and are equipped with independent supplies of air, communication, water and first aid facilities;

- **Ensure underground illumination** is safe and adequate for the work and the safe movement of workers and equipment:
  - Workers should have cap lamps with 10 hours battery capacity;
  - Permanent lighting must be provided in workshops, garages, shaft landings etc;
  - Separate, emergency lighting must be provided where a hazard could be caused by the failure of the permanent lighting;

- **Emergency systems must be inspected, maintained and tested** on a regular basis;

- **Provide ventilation operators and maintenance personnel** with training on explosive atmospheres, combustion products etc;

- **Visual impacts**: Reduce visual impact by techniques such as screening or concealed location of processing plant and haulage routes;

- **Water management**: Improve water management by developing a sustainable water supply management plan;

- **Control groundwater levels** by sumps or by abstraction boreholes;

- **Minimise the volume of wastewater** by treating and re-circulating effluent where possible;

- **Control groundwater rebound and its resultant effects** such as groundwater
contamination and methane migration by continued pumping or treatment of minewater resurgences;

- Ensure clean and dirty waters are segregated. Dirty water will require treatment prior to discharge depending on the nature of the contaminants;

- Reduce sediment loading of drainage ditches by:
  - Use of settling ponds, silt fences etc to prevent sediment transport;
  - Establishing streamside vegetation;
  - Mine design and construction techniques to minimise runoff, e.g. countering, terracing, slope reduction, drainage installation.

- Control acid leachate production and run-off by preparing and implementing ore and waste management programs for monitoring and preventative actions;

- Geotechnical stability: Implement systematic monitoring and regular review of geotechnical stability data on all structures;

- Reduce subsidence impacts by careful management of mining operations and adoption of appropriate mining methods;

- Storage of materials and pollution control: Bulk containment (e.g. oil storage tanks) must be:
  - Inspected regularly to prevent leakage;
  - Provided with secondary spill containment;
  - Installed with automatic alarms and shut off systems.

- Personal Protective Equipment (PPE): Provision of PPE that is fit for the task to prevent injury and maintain hygiene standards. Staff should be trained in the correct selection, use and maintenance of PPE;

- Machinery: Separate people from vehicles and machinery were practicable;
  - Ensure drivers and users are properly trained to operate the machinery and equipment;
  - Fit vehicles with rollover protective structures;
  - Use mechanical lifting devices where possible;
  - Ensure that machinery is adequately guarded to reduce likelihood of entrapment.

- Emergency response and security: Introduce accident, fire and explosion precautions and emergency response procedures;

- Ensure security of storage areas to prevent third parties misusing chemicals (or their containers);

- Mine closure and aftercare: Develop (or review) a Mine Reclamation and Closure Plan which includes post closure monitoring. Ensure that a sustainable source of funding is allocated sufficient to implement the plan. This may be mandatory in some countries.
Social, Labour and Community Improvements

• Consult with key stakeholders (e.g. government, civil societies and potentially affected communities) to:
  o Assess the potential for adverse impact due to in-migration;
  o Understand conflicting land use demands and community dependency on natural resources;
  o Obtain “free, prior and informed consent”;
  o Prepare an emergency response plan;
  o Develop the Mine Reclamation and Closure Plan.

• Tailor pre-placement medical examinations to the requirements of the role;

• Implement a drugs and alcohol policy for the operation;

• Undertake health awareness and education programmes in collaboration with local community organisations;

• Provide preventative treatment and vector control to site workers and families, e.g. immunisation; spraying, health monitoring. Consider extending to local community;

• Implement a grievance/dispute resolution mechanism for workers and members of the community to raise issues with the Company.

• Unsightly landscapes and noise pollution can be improved by maintaining buffer zones, planting greenbelts, constructing barrier fences or earth barriers;

• Prompt rehabilitation of disturbed areas that are most visible can reduce the visual impact and improve relations with the local community;

• Consider whether any upgrades to site security arrangements are required.

GUIDE TO INITIAL DUE DILIGENCE SITE VISITS

It may not be possible to inspect all of the site due to its size and due to restricted access to areas being actively worked. The success of the site visit also depends largely on the co-operation and availability of appropriate site personnel. Emphasis must always be placed, however, on the necessity to visually inspect areas considered important.

Valuable sources of information are the agreements with regulatory authorities with respect to approval of planning applications and discharge consents. The information on environmental controls is often contained in an ‘Environmental Passport’ document. Review of this information enables identification of the site specific environmental issues at the mine.

General

• Confirm how the mine will be operated. Is it a joint venture between different organisations and which organisation has operational control? Also understand the type and number of contractors likely to be employed and that environment, health and safety systems will apply to contractors.
• Confirm organisational responsibilities and systems for environment, health and safety;

• Look for signs of poor housekeeping such as signs of spillages and high numbers of empty drums. Particularly note any recent spills;

• Check the condition of any assets, facilities, equipment, production areas – look for wear and tear, and poor maintenance;

• Discuss emergency response to accidents and major incidents etc;

• Assess the level of health and safety awareness at the works, are staff wearing PPE appropriate for the task, e.g. safety boots, hard hat, high-visibility vests, gloves, ear-defenders, safety glasses etc. Review the health and safety statistics for the operation;

• Check signage around the site;
  o Does it convey the health and safety risks?
  o Are fire exits clearly marked?
  o Are there separate routes for pedestrians and vehicles painted on floor?

• Is fire fighting and first aid equipment available and are people competent in the use of the equipment and procedures and appropriately trained?

**Underground Workings**

• Is water present in the mine, any evidence of contamination of this water, and where is water pumped from the mine discharged to?

• Are there other arrangements for dewatering the mine such as pumping from peripheral boreholes?

• If wells are also located near the site is any monitoring of the water levels in these wells carried out?

• Where is the water from the dewatering discharged to? Does it lead to wastewater treatment systems or discharge directly to surface waters and note the colour and appearance of adjacent water courses;

• If originally clean is it contaminated by discharge onto ‘dirty’ areas of the site before entering natural surface/groundwaters?

**Disposal of Waste Rock**

• Are the earth bunds constructed in terraces to promote stability and possible future revegetation or are excessively steep slopes produced?

• Is waste rock dumped near surface water courses or over areas of possible cultural or nature conservation value?

• Are the dumps surrounded by surface drains to collect sediment loaded surface run-off and so protect water courses?

• Do the dumps appear to be heavily eroding and slumping?

**Stockpile Areas**

• How are these organised?

• Does the area look well managed or are excessive areas of land used and contaminated?

• Is the area located near any water body or other surface feature which creates unnecessary risk of contamination?
• Is surface runoff from the areas collected and where is it discharged?

• Does any discharge look as though it is heavily contaminated by solids? What colour is it?

**Fuel and Bulk Material Storage Arrangements**

• What fuels and materials are stored in bulk on site? Are any of these hazardous?

• To gauge the potential for spillages and leaks consider the following:
  - Are there any underground storage tanks?
  - Are surface storage tanks and usage areas hard surfaced and bunded? Are these in good condition or are cracks present? Are these regularly tested for leakages?
  - Is the size of the bunding adequate for the volume of the materials stored?
  - Are the bunds regularly cleaned out to avoid loss of capacity due to holding rainwater etc.?

**Sensitive Receptors**

• The presence of other mines, human settlements (including indigenous populations), other economic activities (including forestry and agriculture), and wildlife habitats in the area which may be sensitive to the effects of the mine;

• The proximity and sensitivity of aquatic environments;

• Are there any users of water downstream from the site which might be affected by contamination of the water or lowering of water levels caused by the mine?

• Noise and vibration levels at the site and proximity to sensitive receptors such as schools, and housing.

**Other Useful Observations**

• Evidence of dust emissions from the site, such as deposits on vegetation at the site boundary;

• Are any reclamation works in progress either on stockpiles, tips or lagoons? What do the restoration works comprise?

Information should also be obtained on the following:

• Has the company or mine been subject to any poor publicity?

• The method of working the mine and the type of plant used; the history of the site and the previous existence of potentially contaminative activities at the site in the past;

• What systems are in place to check and maintain assets and infrastructure at the mine?

• Check the conditions and duration of validity for all permits;

• Non-mineral waste management control procedures and documentation;

• Find out what insurances are in place (health, hygiene, fire etc). Identify number and type of claims against insurance. Have insurers
made any environment, health and safety audits of the facility? What were there findings and actions taken by management to address these;

- Review budgets for capital expenditure (capex) and operational expenditure to cover environment, health and safety matters;

- Have the premises been inspected recently (within the past 2 years) by the regulatory authorities for health, hygiene and environment? What were their findings?

- Have there been any recent (within the last three years) incidents on site such as fatalities, fires/explosions, spills?

- Does the business plan have line items for environment, health and safety and hygiene improvements? Do financial provisions appropriately reflect operating and post closure environment, health, safety and social obligations as agreed with the authorities or other parties;

- Do the valuations of mineral assets appropriately reflect environmental and social obligations? Does the organisation have consent for all the mineral assets that are planned to be worked; are these issues factored in to the business plan?

**Social, Labour and Community**

- Does the organisation engage in regular formal consultation with key stakeholders including the local community?

- Check that labour standards, contracting and remuneration are in line with national law and are consistent with the average for the sector;

- Check that hours worked, including overtime, are recorded and staff should receive written details of hours worked and payment received;

- Has the Company received inspections from the local labour inspectorate in the previous three years? Have these resulted in any penalties, fines, major recommendations or corrective action plans?

- Does the organisation have a grievance mechanism which allows employees and other stakeholders to raise concerns?

- Are employees free to form, or join, a worker’s organisation of their choosing?

- Is there a programme of health awareness and education initiatives?

Take note/ask questions relating to any activities that address the improvements listed in the improvements section of this document.

**ACTION PLANS**

Dependent on the individual business, select appropriate improvements from the list above to include in the action plan. The plan should feature costed measures and set implementation targets. The measures may require increased management supervision, or significant process upgrades which may involve considerable capital expenditure.

As a minimum, any business should be required to have the following in place:

- Operational procedures to manage environmental, health and safety risks;

- Monitoring programmes;
• Improvement objectives, targets and project plans;

• Training for personnel;

• Regular independent inspections, checks and audits with records to demonstrate achievement of the required level of performance against legal requirements and improvement action;

• Emergency plans for environment, health and safety accidents;

• Mine closure and rehabilitation plan;

• Senior management review and demonstrated involvement in environment, health and safety management;

• Financial statements, budgets and financial projections which reflect environment, health, safety and social obligations.
REFERENCES AND ADDITIONAL SOURCES

Australian Government Department of Resources, Energy and Tourism, Leading Practice Sustainable Development Program for the Mining Industry, 


Extractive Industries Transparency Initiative (EITI), http://eitransparency.org/

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International Labour Organization (ILO, Programme on Safety and Health at Work and the Environment (SafeWork), Safety and Health in Mining


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