

## CONSULTANT PRE-QUALIFICATION FORM

### GENERAL INFORMATION

Name		
Address		
Telephone/ Fax		
Website		
Email (general)		
General Director (name, tel., email)		
Contact person for EBRD (name, tel., email):		
Data of establishment		
Legal status		
Associates/Owners		
Ownership structure	_____ % Romanian	_____ % foreign
Turnover in 2016 (EUR):		
Turnover in 2017 (EUR):		
No. of employees ____, of which ____ consultants	No. of collaborators ____, of which ____ consultants	
No. of female employees: _____		
No. of women collaborators: _____		
Certifications, qualifications, trainings etc.		
Membership of associations		

### COMPETENCES

<input type="checkbox"/> <b>Strategy</b>	<input type="checkbox"/> <b>Marketing</b>	<input type="checkbox"/> <b>Organisation</b>
<input type="checkbox"/> Operations	<input type="checkbox"/> Information systems	<input type="checkbox"/> Engineering solutions
<input type="checkbox"/> Quality management	<input type="checkbox"/> Resource efficiency	<input type="checkbox"/> Environmental management
<input type="checkbox"/> Others (specify) _____		

## COMPETENCES

Competence 1: \_\_\_\_\_

References from the last two years (minimum 3):

	Name of the client	Project title	Project cost (euro)	Project coordinator from Client's side - name, tel., email-	Project coordinator from Consultant's side - name, tel., email -
1					
2					
3					

List of experts

No.	Name of the expert	Main field of expertise	The years of experience	The relation with the Consultant (employee or collaborator)	No. of years working with the Consultants	Consultancy fee/ day (EUR)

Competence 2: \_\_\_\_\_

References from the last two years (minimum 3):

	Name of the client	Project title	Project cost (euro)	Project coordinator from Client's side - name, tel., email-	Project coordinator from Consultant's side - name, tel., email -
1					
2					
3					

List of experts

No.	Name of the expert	Main field of expertise	The years of experience	The relation with the Consultant (employee or collaborator)	No. of years working with the Consultants	Consultancy fee/ day (EUR)

Competence 3: \_\_\_\_\_

**References from the last two years (minimum 3):**

	Name of the client	Project title	Project cost (euro)	Project coordinator from Client's side - name, tel., email-	Project coordinator from Consultant's side - name, tel., email -
1					
2					
3					

**List of experts**

No.	Name of the expert	Main field of expertise	The years of experience	The relation with the Consultant (employee or collaborator)	No. of years working with the Consultants	Consultancy fee/ day (EUR)

The fee rates for consultancy will be in the range of (€/expert/day): Min \_\_\_\_\_ and Max \_\_\_\_\_

How did you find about EBRD?

- Website                       Consultant  
 EBRD Client                       EBRD event  
 EBRD information                       EBRD staff  
 Others (specify):

Name and signature of legal representative: \_\_\_\_\_ Date: \_\_\_\_\_