

## Single Stage Open Competitive Selection – Request for Proposals

<b>Assignment name</b>	("The Assignment")
<b>Procurement ref:</b>	[For donor funded assignments only: TCS number]
<b>Business sector:</b>	
<b>Project number:</b>	
<b>Funding source</b>	
<b>Type of contract</b>	Consultancy Services
<b>Type of notice</b>	Request for Proposals
<b>Issue date</b>	
<b>Closing date</b>	30 days minimum; 45 days minimum if translated proposals are required.
<b>Clarifications</b>	Check Regularly for clarifications. [In the event of clarifications issued in response to a request for clarifications, insert a link to the clarifications document here; not applicable for selections under ECEPP. If the selection uses ECEPP, delete this row.]

### Executing Agency (Client):

Name of Entity selecting and contracting the Consultant  
[Enter full address]

### The Client Contact Person:

[Contact Person, name and title]  
[Name of Entity]  
[Full Address]  
[Email]  
[Phone]

[If applicable: Details for electronic procurement platform]

### Project Description:

The.....(the Client) has requested the European Bank for Reconstruction and Development (the “EBRD” or the “Bank”) to provide funding to finance .....(the Project).

### Assignment Description:

The Client now intends to select and contract a consulting company (the Consultant) to the Assignment, on the basis of the Request for Proposal (RFP) in attachment.

The expected outcome of the Assignment is.....

The selected Consultant is expected to provide the following services:

**1. ?????**

- a.
- b.
- c.

**2. ?????**

- a.
- b.
- c.

**Consultant Selection Procedure: Single stage open competitive selection**

Interested firms or groups of firms are invited to submit a Technical and Financial Proposal.

**Assignment Start Date and Duration:** The Assignment is expected to start in .....and has an estimated overall duration of ..... months.

*[include one of the following and ensure that the same data is entered in Section 15.1.3 of the Data Sheet, if applicable.:*

**Cost Estimate for the Assignment:** EUR ..... ( exclusive of VAT).

OR:

**Input estimate for the Assignment:** The estimated input of the key experts will be ..... person-months. ]

Subject to availability of funding, the performance of the selected Consultant and the specific needs of the Client, the Assignment may be extended beyond the current scope. *[delete if no extension is expected or any extension would have an impact on selection method/thresholds]*

**Funding Source:** It is anticipated that the contract will be financed by ..... Selection and contracting is subject to the availability of funding.

**Eligibility:** There are no eligibility restrictions based on the consultant's country of origin.

**Submission Requirements:** In order to determine the capability and experience of Consultants seeking to be selected, the consultant shall submit a Proposal in accordance with the RFP.

[Insert Web – link to relevant RFP]

**Important Notes:**

1. The selection will normally be made from the Proposals received in response to this notification only, on the basis of the selection criteria set out in the RFP. The highest-ranked Consultant will be selected and be invited to negotiate the contract, subject to availability of funding.

2. Any updates of and clarifications on this procurement notice and/or the RFP shall be announced as updates on this notice, without any other notification. In the event of changes to the RFP, consultants will need to download the updated version of the RFP. Consultants are required to periodically check the notice for updates. Failure to take the updates into account while preparing the Proposal may result in disqualification or penalties to the scores in the evaluation.