# **New Applicant Registration Manual**

1. Go to http://www.ebrd.com/knowhow/advisers and click registration form.

## How to apply

To apply, complete our <u>registration form</u> and we'll get in touch to discuss further over the phone. Feel free to direct any questions to advisers@ebrd.com. You can edit your profile any time after registering, just log in at ebrd.appiancloud.com.

#### 2. Type requested information and click 'Register'.

* Surname	
* First Name	
* Email Address	
	10256
Privacy &	Terms CAPTC A

3. You will receive an e-mail about your Username and Password. Click the link indicated in the e-mail (Or <a href="https://ebrd.appiancloud.com/suite/">https://ebrd.appiancloud.com/suite/</a>). Type your Username and Password to log in.

Ø	
Username	
Password	
Forgot Password	Log in



### Advice for Small Businesses

#### 4. After logging in, click the button next to your name and click 'EGP MIS'.

Tasks (2)	Records	Reports	Actions	Your Name-	# -	Appian
	Click	here to post		EGP MIS	EGP MI	IS

5. Click 'Tasks' on the upper right of the screen.



6. Click 'Please complete the Adviser Registration Form'.

My Tasks		
🥘 🎂 🖂 🍺 🔩 🛛 Edit		
Status: All   Active   Favourite   Accepted   Completed   Paused Priority:	All   High Due: All   Today   Overdue	
Name Name	Received 😎 Priority	Process
Please complete the Adviser Registration Form	26 May 201: 08:38	Register Adviser

#### 7. Complete your registration form.

Please complete the Adviser Registration Form

Advisor Details				
*Title	-		*Day of Birth	-
*First Name Your First Name *Surname Your Surname			*Month of Birth	•
			*Year of Birth	
Nationality Details				
Select your nationality	1		▼	
Select an additional nationality			-	
Language Details				
t is essential that all c	andidates must be fluer	nt in English		
Select your native lan	guage	•		
Select an additional la	nguage of fluent level	-		
Russian of fluent leve	11?	C Yes C No		
French of fluent level	?	C Yes C No		
SBS Programme				
'How did you hear abo	ut our programme		•	



\* Click 'Competency Category' and 'Open' to see the detailed explanation for each competency.

R	ecord Competencies for the chosen Industry			
С	ick to view a full explanation for each competency category			
	ompetency Category			
*S	elect the 1st Competency			
*S	elect the 2nd Competency			
mnete	ncies for the chosen Industry			
mpere	lices for the chosen mausay			
ew a fu	Il explanation for each competency category			
cy Cate	Do you want to open or save Competency Category.docx (20.3 KB) from ebrdtest.appiancloud.com?	Save	Cancel	×

8. Make sure you complete all sections with \* mark including <u>years of experience</u> and attach CV. Click 'Submit This Form'.

prominent past employers.			
CV / Resume			
*Attach your CV here			
	Submit This Form	Cancel Registration	

#### 9. You will see no task after submission of the form.

0	Your task has been submitted.			
Completed   Paused	Priority: All   High	Due: All   Today   Overdu	le	
Received 😎	Priority	Process	Status	Dead

#### No results

10. You will receive an e-mail about profile completion confirmation. Please wait for the screening result e-mail for 1-2 weeks.

For any enquiries please email us at advisers@ebrd.com or

visit http://www.ebrd.com/knowhow

