Eligible Adviser Registration Manual

1. Follow the instruction written in the project confirmation e-mail or go to <u>https://ebrd.appiancloud.com/suite/</u> to log in.

Ø	
Username	
Password	
Forgot Password	Log in

2. Click 'EGP MIS'.

Tasks (2)	Records	Reports	Actions		Your Name-	# -	Appian
	Click	here to post		(EGP MIS	EGP MI	s

3. Click your e-mail address.

Change Password

Advisers						
Primary Email GIIC	K	First Name	Surname	Country		
Your e-mail address		Your first name	Your surname	Your country		

4. Click ' Modify Adviser'.

	1. Modify Adviser	III 2. Manage Documents	III 3. Update Adviser Status and Add Co II	4. Genera
1				



5. Complete the new adviser registration form.

Please complete the Adviser Registration Form						
If you would no longer lik Firefox versions 3.5, 3.6,	e to work with EBRD as an and 4.0. Please use one o	adviser, please contact adviser f these browers to access the s	s@ebrd.com. Please note that this ystem.	system is compatible		
Advisor Details						
*Title	-		*Day of Birth	-		
*First Name	Your First Name		*Month of Birth	-		
*Surname	Your Surname		*Year of Birth	rth 🔹		
Nationality Details						
*Select your nationalit	*Select your nationality		▼			
Select an additional nationality			•			
Language Details						
It is essential that all c	andidates must be fluen	t in English				
*Select your native lan	guage	•				
Select an additional la	nguage of fluent level	•				
*Russian of fluent leve	91?	C Yes C No				
*French of fluent leve	?	C Yes C No				
SBS Programme						
*How did you hear abo	ut our programme		•			
Emerging Markets and	ISME					
*Have you had any exp	osure to SMEs?	C Yes				

6. Click 'Competency Category' and 'Open' to see the detailed explanation for each competency.

Re	cord Competencies for the chosen Industry						
Cli	ck to view a full explanation for each competency category						
Co	empetency Category						
*Se	elect the 1st Competency						
*50	elect the 2nd Competency	_					
ompete	ncies for the chosen Industry						
ew a fu	Il explanation for each competency category	-	-				
ncy Cate	Do you want to open or save Competency Category.docx (20.3 KB) from ebrdtest.appiancloud.com?	0	pen	Save	• Ca	incel	×

7. Attach CV if you want to upload the latest version.

Attach a new version of your CV here

Browse...

Only attach a new CV if you intend to replace the previously uploaded version



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Make sure you complete all sections with * mark including years of experience. After that click 'Submit Modified Form'. To check your updated CV, please go back to 'Modify Adviser' and you will see the updated CV in the form. In order to see the updated CV on your profile dashboard, it will take a few minutes so please refresh the page and check the update. If you don't see updated info, please send an e-mail with the e-mail title "Issue with updating - Your Full Name" to advisers@ebrd.com or Nataliia (VORONOVN@ebrd.com). Thank you.

For any enquiries please email at <u>advisers@ebrd.com</u> or Nataliia (VORONOVN@ebrd.com)

FAQ: http://www.ebrd.com/knowhow

