

Section V: Forms

Letter of Application

Preamble

A Participant shall prepare the Letter of Application on stationery with its letterhead clearly showing the Participant's complete name and address.

The Covenant of Integrity must be attached to the Letter of Application.

Letter of Application¹

To: *[insert the Client's name]*

Dear Sir or Madam,

Re: Procurement Process: *[insert the reference]*

Contract: *[insert the title(s) of the contract(s) (lots), as appropriate, for which the Letter of Application is submitted]*

Being duly authorised to represent and act on behalf of *[insert the Participant's name]*, we, the undersigned, declare that:

- (a) We have examined and have no reservations to the Procurement Document for the above referenced Procurement Process, including any addenda thereto issued in the course of the Procurement Process;
- (b) We apply to be prequalified by yourselves as a participant for the follow-up procurement process for the Contract;
- (c) We acknowledge that the Attachment to the Letter of Application, namely the Covenant of Integrity, forms part of this Letter of Application;
- (d) We are eligible to be awarded Bank-financed contracts;
- (e) We declare that the following affiliates of the Client, the Borrower, or the Grant Recipient, as appropriate, or of a procurement agent, or consultant engaged by the Client in connection with the Procurement Process are participating in our submission²:

Name	Address	Role	Affiliation

However, we can demonstrate upon your request that there is not a significant degree of common ownership, influence or control between a Participant and the Client, the Borrower, or the Grant Recipient, as appropriate, or the procurement agent, or consultant engaged by the Client in connection with the Procurement Process;

- (f) We do not have any conflict of interest or an unfair competitive advantage in respect of the Procurement Process;
- (g) We have not engaged in Anti-Competitive Conduct during the Procurement Process. We furthermore represent that in the preparation of our proposal we have not received assistance from, or communicated with, any other participant that may influence or has influenced the Procurement Process, other than for the purpose of subcontracting a portion of the Contract and then only for the purposes of facilitating that particular subcontract;

¹ The defined terms used in this Letter of Application have the same meaning as stated in the Procurement Document for the Contract

² If no affiliate of the Client or of a procurement agent, or consultant engaged by the Client in connection with the Procurement Process is participating in the submission, state "None"

- (h) To the best of our knowledge, none of our Subcontractors has:
- (i) been declared ineligible pursuant to the Bank's Enforcement Policy and Procedures;
 - (ii) engaged in Anti-Competitive Conduct during the Procurement Process; or
 - (iii) a conflict of interest;
- (i) We understand that our eligibility and qualification will be subject to further verification at the time of the follow-up procurement process; and
- (j) We understand that you are not bound to accept any application that you may receive.

Name:	
In the capacity of:	
Signed:	
Duly authorised to sign the application for and on behalf of:	
Date:	