

Checklist for Submission of Proposals

Procurement Process: *[Insert the Procurement Process title]*

Contract: *[Insert the Contract title]*

The following list represents the minimum required documents, comprising a proposal, which shall be completed in accordance with the requirements specified in the Procurement Document:

Letter of Tender	<input type="checkbox"/>
<i>[Appendix to Tender]</i>	<input type="checkbox"/>
Covenant of Integrity	<input type="checkbox"/>
Duly authorised power of attorney	<input type="checkbox"/>
Technical Documentation	
Form TEC-1: Technical Proposal	<input type="checkbox"/>
Base Programme	<input type="checkbox"/>
Environmental, Social, Health and Safety Plan	<input type="checkbox"/>
Quality Assurance Plan	<input type="checkbox"/>
Procurement and Logistics Plan	<input type="checkbox"/>
Form SUB-1: List of Proposed Subcontractors	<input type="checkbox"/>
Form PER-1: Proposed Personnel	<input type="checkbox"/>
Form EQP-1: Proposed Equipment	<input type="checkbox"/>
Form EQP-2: Details of Proposed Equipment	<input type="checkbox"/>
List of suppliers/vendors for major items of materials and plants	<input type="checkbox"/>
<i>[Manufacturer's Authorisation]</i>	<input type="checkbox"/>
Form FI-1: Financial Institution Information	<input type="checkbox"/>
<i>[List further information required in accordance with the DS]</i>	<input type="checkbox"/>
Financial Documentation	
Price Schedules	<input type="checkbox"/>
Form CFF-1: Cash-Flow Forecast	<input type="checkbox"/>
<i>[List further information required in accordance with the DS]</i>	<input type="checkbox"/>
Eligibility and Qualification Documentation¹	
Participant's company charter(s)	<input type="checkbox"/>
<i>[JVCA agreement]</i>	<input type="checkbox"/>
Registration (incorporation) documents	<input type="checkbox"/>
Information of the ownership structure	<input type="checkbox"/>

¹ In the event that a prequalification of potential Participants has been undertaken, the list shall be appropriately modified

<i>[Parent Company Guarantee]</i>	<input type="checkbox"/>
<i>[Duly authorised power of attorney concerning the parent company guarantee]</i>	<input type="checkbox"/>
Form ELI-1: Eligibility Participant Information	<input type="checkbox"/>
Form FIN-1: Financial Situation	<input type="checkbox"/>
Form FIN-2: Financial Resources	<input type="checkbox"/>
Form FIN-3: Current Contract Commitments and Pending Awards	<input type="checkbox"/>
Form EXP-1: Experience	<input type="checkbox"/>
Form HIS-1: Historical Contract Non-Performance and Pending Litigations	<input type="checkbox"/>
Form ESH-1: ESHS Certifications and Documents	<input type="checkbox"/>
Form ESH-2: Specific ESHS Management Experience	<input type="checkbox"/>
Form SUB-2: Subcontractor Eligibility Information	<input type="checkbox"/>
Form SUB-3: Subcontractor Experience	<input type="checkbox"/>
Form SUB-4: Subcontractor Financial Situation	<input type="checkbox"/>
Form PER-2: Resume of Proposed Personnel	<input type="checkbox"/>
Licences (permissions)	<input type="checkbox"/>
<i>[Evidence of participation (membership) in self-regulating associations]</i>	<input type="checkbox"/>
Form IRC-1: Information Request Consent	<input type="checkbox"/>
Form IRC-2: Bank Information Request Consent	<input type="checkbox"/>
<i>[List further information required in accordance with the DS]</i>	<input type="checkbox"/>

Tender Security	<input type="checkbox"/>
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